

CIVIL SERVICE BOARD MINUTES
CITY OF SACRAMENTO
SPECIAL MEETING

March 14, 1934.

The Civil Service Board met in special session in the office of the Board, Room 106, City Hall, at 8:00 o'clock P.M., President Deise presiding.

PRESENT: Commissioners Chenu, Stacy, President Deise.
ABSENT : None.

The minutes of the meetings held January 23, 1934; February 8, 1934; and February 20, 1934; were read and, there being no corrections, were ordered approved as read.

BYRNE, THOMAS
RODGERS, M. C.

During the meeting held February 20, 1934, Mr. George Franklin stated that Messrs. Byrne and

Rodgers were performing truck driving duties rather than those for which they were classified. Hence, the Board requested their presence for discussion of their duties. In order that officials of the Municipal Employees Association might be familiar with the discussion, Messrs. J. B. Fuller, President; John B. Martin, Jr.; and Frank A. Davis were informed of the meeting and Messrs. Fuller and Martin attended.

In discussing Mr. Byrne's duties, Mr. Byrne who was present stated that he was an employee in the Park Department and that his duties were to pick up brush and clippings and perform other gardening duties in William Land Park. He stated that approximately three-fourths of his time was devoted to ordinary labor work and that the remaining one-fourth was spent in driving a truck from

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place to place in order to pick up such brush and clippings as were necessary.

In discussing Mr. Rodger's duties, Mr. Rodgers, who was present, explained that he was an employee in the Waste Removal Department and that he was assigned to the job of cleaning up garbage which had been left behind when accounts became delinquent or were missed by regular men and when a new account was opened it was his duty to make the first visit and clean out such cans and receptacles as might be filled at that time, regular garbagemen performing the duties thereafter.

After listening to the discussion as presented by both Mr. Byrne and Mr. Rodgers, the Board concluded that such truck driving as they did was incidental to their other work and that Mr. Byrne's classification as a laborer and Mr. Rodger's classification as a garbageman were correct.

SENIOR CLERK
PROMOTIONAL EXAM.

Inasmuch as Mr. R. E. Mittelstaedt, Superintendent of the Water Department, had also requested a promotional examination for the position of Senior Clerk and that the examination be open to all departments, the Board again discussed the matter. After discussion, Commissioner Chenu moved that the action of the Board taken February 20, 1934, establishing a Senior Clerk promotional examination for only the Department of Finance be rescinded and that the examination be open to all departments. Seconded by Commissioner Stacy and unanimously carried.

SENIOR CLERK
PROMOTIONAL EXAM.

After discussing the matter as to who should be eligible as

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candidates for the Senior Clerks promotional examination, Commissioner Stacy moved that the promotional Senior Clerks examination be confined to applicants in city service now holding classifications as Junior Clerks. Seconded by Commissioner Chenu and unanimously carried.

SENIOR CLERK, DATE OF
PROMOTIONAL EXAMINATION

After discussing appropriate
dates for holding this exam-
ination, Commissioner Chenu

moved that the Senior Clerks promotional examination be held March 27, 1934, at 7:30 o'clock P.M. in the City Council Chamber, City Hall. Seconded by Commissioner Stacy and unanimously carried.

SENIOR CLERK PROMOTIONAL
EXAM. - CLOSING DATE

After discussing time to be
permitted applicants to file
for the examination and the

time required for preparing examination material, Commissioner Chenu moved that March 22, 1934, at 5:00 o'clock P.M. be designated as the final date for acceptance of applications. Seconded by Commissioner Stacy and unanimously carried.

SENIOR CLERK PROMOTIONAL
EXAMINATION - SCOPE

After discussing the relative
weights and minimum ratings to
be used for this examination,

Commissioner Chenu moved that the following "Scope of Examination" be adopted. Seconded by Commissioner Stacy and unanimously carried:

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"SCOPE OF EXAMINATION

	<u>Required Minimum Rating</u>	<u>Relative Weight</u>
1. Written test to determine ability to perform clerical work of the grade required of a Senior Clerk	70%	50%
2. Education, experience and fitness verified by Personal Interview	70%	25%
3. Seniority and Efficiency -		
Each full year of first 5 years of service	- 3	
Each full year of next 5 years	= 2	
Each full subsequent year	- 1	
One-tenth of the sum of such credit shall be added to the average of complete proficiency in the other subjects of examination, taken as a whole.	70%	<u>25%</u>
Total		100%"

RECLASSIFICATIONS
POLICE SERGEANTS

In discussing the provisions of Ordinance 601, 4 S, adopted by the City Council December 1,

1933, the following resolution was submitted by Commissioner Chenu who moved its adoption. The motion was seconded by Commissioner Stacy and unanimously carried:

WHEREAS, The City Council, after due consideration, adopted Ordinance 601, 4 S, December 1, 1933, which ordinance revises the organization of the Police Department, and

WHEREAS, Said ordinance repeals Ordinance 580, 4 S, eliminating the positions of Corporal of Police, Patrol Sergeants, Desk Sergeants, Detective Sergeants, and Traffic Sergeants, and

WHEREAS, Ordinance 601, 4 S, establishes the position of "Sergeant" to consist of such number as the City Council shall from time to time find necessary,

THEREFORE, BE IT RESOLVED, That the Civil Service Board hereby reclassifies those who now hold Civil Service classifications as: Corporals of Police, Desk Sergeants, Detective Sergeants, Patrol Sergeants, and Traffic Sergeants; to the classification of "Sergeant" in order that their classifications will fall within the provisions of said Ordinance 601, 4 S, and

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BE IT FURTHER RESOLVED, That the following who now hold a Civil Service classification of Corporal of Police, Patrol Sergeant, Desk Sergeant, Detective Sergeant and Traffic Sergeant are hereby reclassified to the classification of "Sergeant":

F. W. Cameron, Ed. J. Cox, J. H. Darwin, P. C. Gamble, E. B. Harris, V. Lewis, A. McAllister, F. K. McAllister, J. V. McKinney, C. E. Nunn, Lee Parker, R. E. Peart, E. L. Roberts, A. J. Taylor, R. S. Towers, L. E. Warren.

Passed and adopted by the Civil Service Board this 14th day of March, 1934, with the following vote:

AYES: Commissioners Chenu, Stacy, President Deise.
NOES: None.

APPROVAL OF DEPARTMENTAL
REPORTS

Departmental reports as submitted by department heads were next considered. After

reviewing same, Commissioner Stacy moved that they be approved.

Seconded by Commissioner Chenu and unanimously carried.

Assessor-Collector

Nelson, C.	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Flaherty, Wm. F.	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Perkiss, Hezekiah	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Toland, G. W.	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Woods, Geo. J.	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Allen, Fred C.	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Sanders, Wm. H.	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Larke, L. E.	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Nieman, R. Leland	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Huelsman, Otto	- Temp. Appt., Deputy Assessor, Mar. 5, 1934.
Wiesel, Aileen	- Temp. Appt., Stenographer, Mar. 8, 1934.
Anderson, Mahel	- Temp. Appt., Machine Operator, Mar. 1, 1934.

Department of Accounts

Luce, Harry - Permanent Appt., Senior Clerk, Mar. 20, 1934.

Engineering Department

Willis, Chas. R.	- Temp. Appt., Lineman, March 12, 1934.
Scrivner, Floyd C.	- Temp. Appt., Lineman, March 12, 1934.
Williams, Roy	- Probationary Appt., Janitor, Mar. 1, 1934.
Savy, Paul	- Probationary Appt., Janitor, Mar. 1, 1934.
Peitsch, Herman A.	- Temp. Appt., Carpenter, Feb. 19th to Feb. 23, 1934.

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- Beaumont, Dewey - Temporary Appt., Construction Laborer,
Feb. 15, 1934.
Folck, A. F. - Temp. Appt., Plumber, Feb. 27, 1934.

Library

- Kiernan, Francis - Probationary Appt., Janitor, Mar. 1, 1934.
Rouke, Dorothea - Temp. Appt., Junior Asst., Mar. 12, 1934.

Memorial Auditorium

- Gussenbauer, J.J. - Probationary Appt., Janitor, March 16, 1934.
Basich, Geo. E. - Probationary Appt., Janitor, March 18, 1934.
Petralli, Pete J. - Probationary Appt., Janitor, March 1, 1934.

Recreation Department

- Gregory, Frank - Reinstatement, Laborer, March 16, 1934.
Baker, George - Reinstatement, Laborer, March 16, 1934.
Carlson, Carl - Transfer to Wm.Land Golf Course, Mar. 1, 1934.
Carlson, Everett - Transfer to Wm.Land Golf Course, Mar. 1, 1934.

Leave of Absence

- Kinyon, J. - From Dec. 12, 1933, to Feb. 12, 1934.
Kinyon, J. - From Feb. 12, 1934, to Mar. 12, 1934.

JANITORS EXAM. NO. 75
RE-ESTABLISHMENT OF
ELIGIBLE REGISTER

Due to the fact that the Civil
Service office did not have a
copy of discharges from Roy

Williams, Edwin E. Repp, and George Lee Lawson, who took the examination, and who later presented them after the establishment of the Janitors Eligible Register on February 20, 1934, the Board members again reviewed their personal fitness interview sheets and after satisfying themselves that these men had not received proper positions upon the original register and were entitled to veterans preference, Commissioner Chenu moved that the Board's action of establishing the Janitors Eligible Register on February 20, 1934, be revised and that the following register be established, effective as of March 1, 1934. Seconded by Commissioner Stacy and unanimously carried.

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ELIGIBLE REGISTER FOR JANITOR.

<u>No.</u>	<u>Grade</u>	<u>Name</u>	
1	80.69%	Erby, Morris	Ex-Service
2	80.50	Savy, Paul	"
3	75.83	Gussenbauer, John J.	"
4	75.60	Potter, Edgar C.	"
5	73.72	Williams, Roy	"
6	73.44	Repp, Edwin E.	"
7	73.13	Lawson, George Lee	"
8	91.25	Kiernan, Francis J.	Non-service
9	88.50	B. Basich, George E.	[Basich]
10	83.88	Petralli, Pete J.	
11	82.44	Depew, Charles Albert	
12	80.46	McGuire, Andrew	
13	79.07	McInturff, John E.	
14	78.91	McFarland, Douglas	
15	76.58	Patterson, Edgar J.	
16	76.53	Paladino, Vincent	
17	75.94	Doherty, Claude Jackson	
18	75.33	Schuster, William Chas.	
19	75.05	Hollingsworth, Henry H.	
20	74.36	June, Perry E.	
21	74.08	Johnson, Edward E.	
22	73.85	Sullivan, Tim B.	
23	71.33	Brownlee, James M.	

There being no further business, the Board adjourned at 11:50 o'clock P.M. to meet again at the call of the Chair.

H. H. Jaqueth
Secretary.

APPROVED:

Leroy Weise
President.