

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING SEPTEMBER 19, 1972

The regular meeting of the Civil Service Board was called to order by Acting President James Alexander at 1:50 p.m. in the Personnel Department Conference Room.

Present: Members Alexander, Reynoso, Street, Woods.

Absent: Member Yew.

Minutes of the meeting of September 5 were approved as presented. It was, however, suggested by Mr. Woods and ordered by the Board to amend the Civil Service Board minutes of September 5 by a supplement to report on the discussion held with Solon Wisham, Director of Recreation and Parks, regarding William Robinson, Greenskeeper in the Parks Division of the Recreation and Parks Department.

REQUEST FOR HEARING TO APPEAL LETTER OF REPRIMAND (Continued from September 5, 1972)
Vern McCarthy, Fire Captain

Fire Captain Vern McCarthy was charged with insubordination as the result of his refusal to obey a direct order given by an authorized officer of the Fire Department. A letter of reprimand to Captain McCarthy from Deputy Fire Chief Robert Schultz dated August 15, 1972, has been placed in Captain McCarthy's personnel files. Wayne Harbolt, President of Sacramento Fire Fighters Local 522, by his letter of August 29, requested on behalf of Captain McCarthy that this matter be heard before the Board.

Motion was made by Mr. Street, seconded by Mr. Reynoso, and carried by unanimous vote to grant a hearing to Captain McCarthy to appeal the letter of reprimand on September 27, 1972.

REQUEST FOR HEARING TO APPEAL LETTER OF REPRIMAND
George Allen, Patrolman

Attorney Rodney A. Klein, representing Police Officer George Allen, requested, by letter dated September 5, a hearing to appeal the letter of reprimand dated August 25, 1972. Officer Allen was charged with insubordination and conduct unbecoming an officer of the Police Department.

Motion was made by Mr. Street, seconded by Mr. Reynoso, and carried by unanimous vote to hear this matter on Tuesday, October 24, 1972.

REQUEST FOR HEARING TO APPEAL REJECTION FOR SENIOR ACCOUNTANT EXAMINATION
Russell Chinn, Accountant

By letter dated September 12, Mr. Russell Chinn, Accountant in the City Treasurer's Office, appealed rejection of his application to take the Senior Accountant examination. It was Mr. Chinn's contention that, although he has

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not graduated from a four-year college or university with major course work in accounting, he has completed a prescribed professional accounting curriculum with six semester hours of business law. Mr. Chinn therefore felt that he should be admitted to the Senior Accountant Examination.

A letter dated September 25 from Sacramento City Employees Association in support of Mr. Chinn's request was also presented to the Board.

Motion was made by Mr. Woods, seconded by Mr. Reynoso, and carried by unanimous vote to hear Mr. Chinn's appeal on September 27, 1972.

REQUEST FOR HEARING REGARDING EDUCATION INCENTIVE PAY

John Pieratt, Patrolman

Attorney Rodney A. Klein, representing Police Officer John Pieratt, requested, by letter to Labor Relations Counsel John Liebert dated August 4, 1972, a hearing to appeal denial by the City to credit Officer Pieratt with full credit of 50 semester units toward education incentive pay. The lateness of the appeal was discussed in Labor Relations Counsel John Liebert's letter of August 14, 1972, and a recommendation was made by Mr. Liebert that the request be denied. However, Mr. Liebert was in attendance at this meeting and reported that a new grievance had arisen since his August 14 letter to the Board and he therefore withdrew his objection to the granting of a hearing.

Thereupon, a motion to grant the hearing on October 24 was made by Mr. Reynoso, seconded by Mr. Street, and carried by the following vote:

Ayes: Members Alexander, Reynoso, Street.
 Noes: Member Woods.
 Absent: Member Yew.

REQUEST FOR PERMISSION TO CANCEL ELIGIBLE LIST FOR PATROLMAN

The Personnel Department requested the Civil Service Board to approve the cancellation of the eligible list for Patrolman #1168-A. Bruce F. Austin, Personnel Selection Supervisor, explained that the Patrolman examination was announced on a "continuous filing" basis, and five successive, separate Patrolman examinations were conducted in the summer of 1971. Patrolman eligible list #1168-A was reported to the Board and established on July 8, 1971, which was prior to the Board's adoption of a change in Rule 9.3 on August 3, 1971, whereby eligible lists thereafter would have a minimum life of one Year (instead of two). Patrolman list #1168-A was the only one of the #1168 series of lists which has a life of two years. Four of the lists (#1168-B, C, D and E) created during the series of examinations in the summer of 1971 have already expired.

Eligible list #1168-F was established on June 20, 1972, on the basis of performance evaluation reports by Police Chief Kinney of the Community Service Officers who had successfully completed a year of service with the Sacramento Police Department. The special procedures for the Community Service Officer test were reported to the Board on June 7 and July 11, 1972. All nine eligibles appearing on #1168-F have been appointed to the position of Patrolman.

The mechanics of the merging of the six eligible lists according to scores were briefly explained by Bruce Austin. Mr. Austin further reported that the Personnel Department, pursuant to the affirmative action policy adopted by the City Council, has established a goal of employing minorities in proportion to their population in Sacramento. In order to announce a new Patrolman examination, the staff recommended abolishment of Patrolman list #1168-A pursuant to the Board's authority under Rule 9.3.

After discussion, it was the decision of the Board to defer this matter until the next regular meeting. The Board asked that it be provided with copies of the 1168 series of eligible lists for its review at the next Board meeting.

REQUEST FOR LEAVE OF ABSENCE EXTENSION

Joan Lienert, Intermediate Typist-Clerk

Request was made by Joan Lienert, Intermediate Typist-Clerk in the Waste Removal Division of the Engineering Department, for an extension of 90 days of her current maternity leave of absence to allow her to remain with her baby for a few more months.

Mrs. Lienert's request for extension had the approval of the City Engineer and the City Manager.

Motion was made by Mr. Street, seconded by Mr. Woods, and carried by unanimous vote to grant Mrs. Lienert's request for the period October 11, 1972, through January 10, 1973.

ELIGIBLE REGISTER ESTABLISHED


<u>Exam. No.</u>	<u>Class Title</u>	<u>Date of Written Test</u>	<u>Personal Interview</u>	<u>Effective Date</u>
#1226	Sanitary Laboratory Technician	8/15/72	9/7,8/72	9/14/72

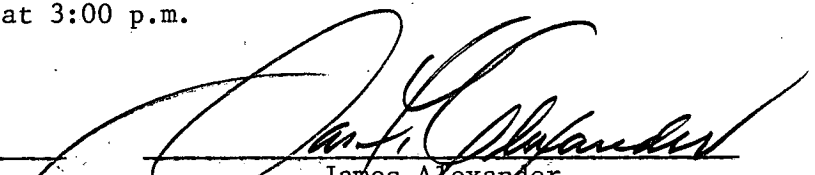
CHANGE IN PREVAILING CONSTRUCTION HOURLY RATES

The following construction hourly rates outlined in the agreement between United Association Local Union #447 and the Associated Plumbing and Mechanical Contractors of Sacramento, which are within the legally permitted increase under the Federal Pay Board guidelines, were adopted upon motion by Mr. Street, second by Mr. Woods, and by unanimous vote:

<u>Classification</u>	<u>New Hourly Rate</u>	<u>Effective</u>
Plumber	\$7.98	Immediately
Plumber Foreman	8.78	Immediately

The meeting was adjourned at 3:00 p.m.


Dunbar W. Heins
Acting Secretary


James Alexander
Acting President