

MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
OCTOBER 20, 1987

The meeting of the City of Sacramento Civil Service Board was called to order by Vice President Jonathan Mayhew in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT: Mr. Joseph Russell
Ms. Catherine Harris
Mr. Jonathan Mayhew
Ms. Dora Huntzing

MEMBERS ABSENT: Mr. Bill White

MINUTES OF REGULAR MEETING OF OCTOBER 20, 1987

A motion was made to approve the minutes of the October 20, 1987 Civil Service Board meeting:

Motion: Mr. Russell
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote:

REPORTS OF DIRECTOR OF PERSONNEL

Ms. Donna Giles, Director of Personnel, informed the Board that leaves of absences have been approved for Flora Gatson, Supervisor Dispatcher (Personal) and Lynette Gibbons, Typist Clerk II (Medical).

PROPOSED CLASS ESTABLISHMENT: SAFETY SPECIALIST - PROPOSED REVISED AND RETITLED CLASS SPECIFICATION: SAFETY COORDINATOR - FIRST AND SECOND READING

Jonita Whitaker, Personnel Analyst, addressed the Board on this issue. Ms. Whitaker informed the Board the establishment of the classification of Safety Specialist is necessary due to the increased workload of safety-related requirements. Staff is also requesting that the current classification of Safety Coordinator be revised to Safety Officer.

A motion was made to adopt the proposed class establishment of Safety Specialist and the proposed revised and retitled class specification of Safety Coordinator for first and second reading.

Motion: Ms. Huntzing
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LIST

Information item only.

ELIGIBLE LIST ESTABLISHED

Information item only.

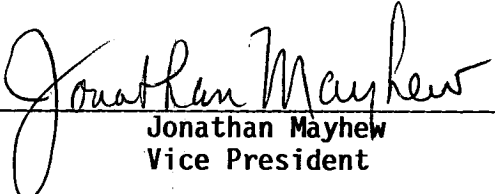
EXAMINATIONS ANNOUNCED

Information item only.

CITIZENS ADDRESSING THE CIVIL SERVICE BOARD ON MATTERS NOT ON THE AGENDA

Information item only.

There was no further business, Vice President Mayhew declared the meeting adjourned at 1:46 p.m.


Jonathan Mayhew
Vice President


Donna L. Giles
Secretary