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DENNIS RICHARDSON
CHIEF BUILDING OFFICIAL

PLANNING AND BUILDING
DEPARTMENT

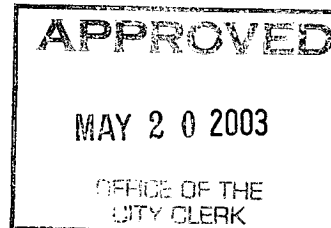
CITY OF SACRAMENTO
CALIFORNIA

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City Council
Sacramento, California

May 9, 2003



Honorable Members in Session:

SUBJECT: SUPPLEMENTAL AGREEMENTS FOR PROFESSIONAL SERVICES

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION: Adopt Resolution

CONTACT PERSON: Dennis Richardson, Building Official -264-5956
Frances Chong, Administrative Analyst- 808-8021

FOR COUNCIL MEETING OF: May 20, 2003

SUMMARY:

The attached resolution authorizes the City Manager to approve supplemental agreements for consultant services. These services will allow the planning and building department to maintain adequate service levels in plan review, field inspection services, and administration, during the City's record level growth until personnel are hired to fill the positions now open in Planning and Building.

COMMITTEE/COMMISSION ACTION: None

BACKGROUND:

On April 29, 2003, Council approved staff augmentations for administration, plan review and inspection services. Once the vacancies are filled, the use of consultants will diminish.

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The need currently exists for consultants to be utilized in these areas until vacancies have been filled, and a smooth hand-over of projects has been completed. If construction activity continues to peak, consultants may still be needed.

The use of consultants provides flexibility in meeting service demand levels. As a result, we are currently utilizing twenty-one consultants to assist in meeting fire inspection and field inspection services.

In addition to plan review and field inspection services, we have a continued need for our program administrator consultant who has been providing management consultant services since last August as our employee who was performing those duties passed away early last year. This position has recently been filled, and the management employee should be on-board with the City in the next couple of weeks.

FINANCIAL CONSIDERATIONS:

There will be no negative General Fund impact from these contract amendments.

POLICY CONSIDERATIONS

This request to adopt the attached resolution is in accordance with the policy recommended by the Mayor's Commission to contract out building inspections workload that cannot be performed by city employees. It is also in accordance with policy requiring City Council approval of all contracts over \$100,000.

ENVIRONMENTAL CONSIDERATIONS:

There are no environmental considerations associated with this report.

ESBD EFFORTS:

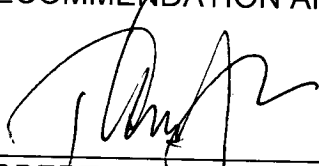
The total ESBD efforts for the Building and Planning Department's Administration, Plan Review and Inspection Service Consultants is 47%.

Respectfully Submitted,



DENNIS RICHARDSON
Chief Building Official

RECOMMENDATION APPROVED BY:



ROBERT P. THOMAS
City Manager

APPROVED
MAY 20 2003
OFFICE OF THE
CITY CLERK

RESOLUTION NO: 2003-304

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE
CONSULTANT SERVICE AGREEMENT AMENDMENTS FOR A
CUMULATIVE AMOUNT NOT TO EXCEED \$241,000.00**

BE IT RESOLVED BY THE SACRAMENTO CITY COUNCIL THAT:

The City Council authorizes the City Manager to approve consultant service agreement amendments in an amount not to exceed \$241,000 for the following consultants:

Consultant Name	Current Contract	Amendment	Proposed Contract:
4Leaf, Inc.	\$ 700,000	\$ 200,000	\$ 900,000
Loralyn Davis	\$ 224,000	\$ 20,000	\$ 244,000
Greg Farrell	\$ 99,000	\$ 21,000	\$ 120,000
Total:	\$1,023,000	\$ 241,000	\$ 1,264,000

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____