

**MINUTES OF THE ART IN PUBLIC PLACES COMMITTEE MEETING
HELD ON DECEMBER 5, 1991**

COMMITTEE MEMBERS PRESENT:

Jim Albertson
Gloria Burt
Kim Scott
Jack Nielsen
Freeman Tinnin
Chris Kidd

COMMITTEE MEMBERS ABSENT:

Armando Cid
Nancy Esajian Fouts
Sandra Yee

STAFF PRESENT:

Wendy Ceccherelli
Diana Walker-Smith
Kathy Gee

GUESTS PRESENT:

John Collentine
Erling Linggi

- I. The meeting was called to order at 3:38 p.m.
- II. The minutes of the November 21, 1991 meeting were reviewed and approved as written (M/S: Nielsen/Kidd). **Motion passed unanimously.**
- III. Action Items
 - a. **APPROVAL OF ARTS PLAN FOR COUNTY TRANSPORTATION DIVISION FACILITY MODIFICATION**

Staff explained the scope of the project. Committee recommended as panelists Yoshio Taylor, Martha Branner, Michael Stevens, and Martha Licha. **It was moved to approve the arts plan for the Transportation Division project (M/S: Albertson/Kidd). Motion passed unanimously.**
 - b. **APPROVAL OF APP POLICY AND STANDARD OPERATING PROCEDURES**

W. Ceccherelli told Committee that staff was working with the Finance Department on new financial procedures for APP which would address concerns regarding maintenance and reimbursement at indirect rates. She also referred to the staff report that Committee members received regarding the latest draft of the financial procedures.

Committee made several suggestions for the latest APP Policy/Procedures draft:

 - 1) Add Commission's multicultural policy statement.
 - 2) Delete "ethnicity and gender" in Arts Commission's Role.
 - 3) In order that both documents be considered as unified, change the title to reflect one document, and make the policy Section I and procedures Section II.
 - 4) Change first paragraph of policy to reflect the intent to evaluate both documents annually.
 - 5) Add definition of "arts plan" to procedures.

It was moved and seconded to approve the APP Policy and Procedures as amended (M/S: (Burt/Albertson). Motion passed unanimously.

c. **APPROVAL OF INTERIM ARTS PLAN FOR MEMORIAL AUDITORIUM AND CONVENTION CENTER EXPANSION**

D. Walker-Smith explained the scope of the proposed arts plan for the Convention Center and the budgets for each site, noting that Committee had agreed that no funding be allocated to the Memorial Auditorium project. Committee made recommendations for modification of the budgets and sites. Consensus of Committee was that the lead artist selected for this project should not be eligible for a project commission, and that this should be reflected in the lead artist contract. **It was moved and seconded to approve the interim arts plan for the Memorial Auditorium and Convention Center Expansion as amended (M/S: Scott/Kidd). Motion passed unanimously.**

It was moved and seconded to adjourn the meeting (M/S: Scott/Tinnin). Motion passed unanimously. Meeting was adjourned at 5:08 p.m.