

MINUTES OF THE ART IN PUBLIC PLACES COMMITTEE MEETING  
HELD ON FEBRUARY 2, 1994

COMMITTEE MEMBERS PRESENT: Freeman Tinnin, Barbara Milman, Jeff Townsend, Jack Nielsen

COMMITTEE MEMBERS ABSENT: Richard Raisler, George Esquibel, Ellen Van Fleet

STAFF PRESENT: Michelle Walker, Nancy Esajian, Virginia Bailey, Katheryn Smith (intern)

I. The meeting was called to order at 3:35 p.m.

II. Action Item

Approval of Convention Center Request For Qualifications Invitational/East Ballroom Lobby. The APP Committee was asked to submit names and addresses for the invitational artist selection by February 8. It was recommended that any names submitted be followed up with a phone call by selection panel and APP committee members notifying the gallery of the arrival of an RFP. Let Richard Raisler know of submitted artists because he is making phone calls for the invitational also.

III. The APP Committee, after discussing areas of concerns about the invitational selection process of the mentor and apprentices, made a motion for the RFP and RFQ listed below. Vote: 4 ayes, 0 noes, 3 absent.

Letters of interest sent to invitational artists submitted by the selection panel and APP Committee will describe the project, what mentor/apprentice relationship should be, budget, mentor and apprentices separate salary, timeline, and asking artists to submit a letter of intent. The selection panel will select three artists categorizing them as 1st, 2nd, and 3rd choice. The APP Committee and SMAC will give the final recommendation to Council.

The RFQ for the apprentices will be an open call to artists residing in Sacramento county, the selection panel will choose 6 finalists, 3 females/3 males, with the mentor artist selecting the (2) final artists. The backgrounds of the 6 finalists will be reviewed by the selection panel and staff, then submitted to the mentor before selection. The mentor will be required to interview apprentices in Sacramento and visit the site. Criteria for apprentices: studio artist, bachelor's degree in art, some exhibition experience, letter of intent, 10 slides, and the selection panel will choose three females/three male artists. The role of the apprentice was defined. He/she should be involved in the design and theory of the project, visit the mentor's studio in the early phase of the project, and assist through all stages to installation. It was suggested that the mentor give the APP Committee a letter of intent regarding the apprentices, and the committee would need to approve it.

Also recommended was for APP Committee members to draft a letter outlining for the selection panel what concerns they should be aware of in selecting artists. This process would help assure the selection of qualified artists.

The budget for the East Ballroom Lobby, including installation, is \$275,000 for the mentor, \$20,000 (\$10,000 ea.) for the apprentices, and \$5,000 traveling expenses and lodging for the apprentices visit to the mentor's studio.

National and international artists can be on the invitational list.

III. New Business

St. Rose of Lima Park Project.

Barbara Milman and Freeman Tinnin will write letters addressing concerns to Bob Thomas.

IV. Meeting was adjourned at 5:50.