



DEVELOPMENT SERVICES
DEPARTMENT

DEVELOPMENT ENGINEERING
AND FINANCE

CITY OF SACRAMENTO
California

Special Districts
1231 I Street, Room 300
Sacramento, CA 95814
PH 916-808-7995
FAX 916-264-7480

May 31, 2005

City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: VILLAGE GARDEN MAINTENANCE DISTRICT - PUBLIC HEARING ON
FY 2005/06 ANNUAL REPORT**

LOCATION AND COUNCIL DISTRICT: This district is located in Council District 2 and includes Village Garden North Subdivision, Units 1 through 5. Village Garden North is located north of Main Avenue and west of Sully Street (see Exhibit A to the Resolution Amending the FY05/06 Budget).

RECOMMENDATION: This report recommends City Council adopt the attached resolutions:

- Overruling Protests for the Village Garden Maintenance District for FY 2005/06.
- Confirming Diagram and Assessment and Levying Assessment for the Village Garden Maintenance District for FY 2005/06.
- Adopting the FY 2005/06 Budget for Village Garden Maintenance District.

CONTACT PERSONS: Rita Goolkasian, Program Specialist, 808-5236
Edward Williams, Manager, 808-5440

FOR COUNCIL MEETING OF: June 14, 2005

SUMMARY: The Village Garden Maintenance District was established to recover the annual costs for maintenance of this district. The recommended City Council action will levy the FY 2005/06 annual assessment for the Village Garden Maintenance District and adopt the budget.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On December 8, 1987, City Council adopted Resolution #87-1012 ordering the formation of the Village Garden Maintenance District, formerly known as the Village Garden North Landscaping and Lighting Assessment District. The district provides funding to maintain landscaping, which was installed as a condition of the subdivision development. The district includes 208 residential lots.

Each year the City Council must adopt a new Engineer's Report and re-levy the assessments. This report presents the recommended Village Garden Maintenance District budget for FY 2005/06 and the necessary assessments to perform the landscape maintenance.

On May 17, 2005, City Council adopted a Resolution of Intention that set a hearing date for the Annual Report. As of this date, no protests have been received.

FINANCIAL CONSIDERATIONS:

The total assessment for property owners in FY 2005/06 is projected at \$14,560. Maintenance costs will be assessed to the 208 residential lots within the district. Although, the maximum authorized annual assessment is \$100 per unit or \$20,800 total per year, the fiscal year 2005/06 annual maintenance cost for a single-family residential lot is recommended at \$70 per unit.

The FY 2005/06 budget is determined to be \$18,748. A projected surplus of \$20,800 at current fiscal year end is sufficient to provide a budget offset of \$4,188 and still maintain an adequate contingency for unanticipated expenses.

The table below reflects the increased assessment to property owners and the offset needed from available surplus funds:

FY 04/05 Assessed	FY05/06 Budget	Offset from Projected Surplus	FY05/06 Assessed
\$14,560	\$18,748	\$4,188	\$14,560

The costs are detailed in the Engineer's Report on file with the City Clerk. This maintenance district is self-supporting and has no impact on the General Fund.

ENVIRONMENTAL CONSIDERATION:

Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project and are therefore exempt from review.

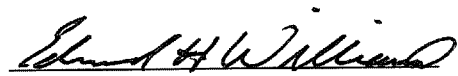
POLICY CONSIDERATIONS:

These annual proceedings are being conducted in accordance with the Landscaping and Lighting Act of 1972, as set forth in Section 22500 of the Streets and Highways Code. Approving the annual district and budget is consistent with the City's Strategic Plan in preserving and enhancing the City's neighborhoods and quality of life.

ESBD CONSIDERATIONS:

Not applicable. No goods or services are being purchased.

Respectfully submitted,



Edward Williams, Manager
Development Engineering and Finance

RECOMMENDATION APPROVED:

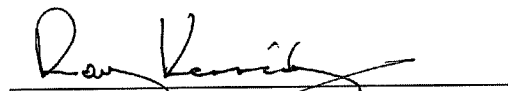

ROBERT P. THOMAS
City Manager

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ATTACHMENT A

VILLAGE GARDEN MAINTENANCE DISTRICT

FY 2005/06 SCHEDULE

May 24, 2005	Council Adopted Resolution of Intention and Set Date for Hearing
June 2, 2005	Publish Notice of Hearing
June 14, 2005	Hearing - Council Considers All Protests, Orders Annual Levy
July 2005	Assessments to County for Placement on Tax Roll

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: _____

**RESOLUTION OVERRULING PROTESTS FOR THE
VILLAGE GARDEN MAINTENANCE DISTRICT
FOR FY 2005/06**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

On June 14, 2005, City Council opened a public hearing on the Resolution of Intention and the Engineer's Annual Report for Village Garden Maintenance District, City of Sacramento, County of Sacramento, State of California.

At or before the time set for the hearing, certain interested persons made protests or objections to the proposed maintenance, the extent of the assessment district, or the proposed maintenance.

City Council hereby overrules each of these protests, written or oral.

City Council finds that the protest against the proposed maintenance (including all written protests not withdrawn in writing before the conclusion of the protest hearing) is made by the owners of less than one-half of the area of the land to be assessed for the improvement.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

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RESOLUTION NO.: _____

DATE ADOPTED: _____

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: _____

**RESOLUTION CONFIRMING DIAGRAM AND
ASSESSMENT AND LEVYING ASSESSMENT FOR
VILLAGE GARDEN MAINTENANCE DISTRICT FOR FY 2005/06**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. Pursuant to Chapter 3 of the Landscaping and Lighting Act of 1972, City Council directed the Manager of Development Engineering and Finance as the Engineer of Work for the Village Garden Maintenance District to prepare and file an Annual Report for the Fiscal Year 2005/06.
2. The Engineer of Work filed the annual report on May 24, 2005, and City Council adopted its Resolution approving the Engineers Report and Intention to levy and collect assessments within the assessment district for Fiscal Year 2005/06 and set a public hearing to be held on June 14, 2005, in the meeting place of City Council, at the Interim City Hall, 730 I Street, 1st floor, Sacramento, California. Notice of the hearing was given in the time and manner required by law.
3. At the public hearing, City Council afforded to every interested person an opportunity to make protest to the Annual Report either in writing or orally, and City Council has considered each protest.
4. City Council hereby confirms the diagram and assessment as set forth in the Annual Report of the Engineer of Work and hereby levies the assessment set forth therein for Fiscal Year 2005/06.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: _____

RESOLUTION AMENDING THE FY 2005/06 BUDGET FOR VILLAGE GARDEN MAINTENANCE DISTRICT

Whereas on December 8, 1987 the City Council adopted Resolution #87-1012 ordering the formation of the Village Garden Maintenance District (formerly known as the Village Garden North Landscaping and Lighting Assessment District) See Exhibit A;

Whereas property owners within the boundaries of the Village Garden Maintenance District are assessed a fee (see Exhibit B) to cover the cost of delivering Landscaping maintenance services;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The proposed Fiscal Year 2005/06 revenue (\$14,560) and expenditure (\$18,748) budgets for the Village Garden Maintenance District be amended. The expenditure budget will be offset with \$4,188 from the district fund balance. See Exhibit B for detailed information on the budget.
2. The Finance Director is authorized to amend the expenditure authority for Transportation, Development Services and Finance Departments (See exhibit B) necessary to provide services for the Village Garden Maintenance District in the amount of \$18,748, which will be reimbursed by the district.

MAYOR

ATTEST:

CITY CLERK

Exhibit A – Location Map (1 page)

Exhibit B – FY 2005/06 Budget & Parcel Assessment (1 page)

FOR CITY CLERK USE ONLY

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RESOLUTION NO.: _____

DATE ADOPTED: _____

Village Garden Maintenance District Maintenance Area

Exhibit A




Development
SERVICES
City of Denver
B Mueller 04/25/05

0 165 330 660 Feet



FOR CITY CLERK USE ONLY

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RESOLUTION NO.: _____

DATE ADOPTED: _____

EXHIBIT B

VILLAGE GARDEN MAINTENANCE DISTRICT FY 2005/06 BUDGET

Transportation Department - Street Maintenance Contract Maintenance & Administration	\$14,482
Development Services Department – Special Districts Reporting and Proceedings	\$ 3,000
Finance Department – Accounting Accounting and Annual Billing	\$ <u>1,266</u>
Total Budget	\$18,748
Fund Balance Offset	<u>(\$ 4,188)</u>
 Total Assessment to Property Owners	 \$ 14,560

PARCEL ASSESSMENT

Each parcel in the district is determined to have equal benefit from the landscaping; therefore, each parcel is assessed in proportion to the total number of parcels in the district.

Neighborhood	Maximum Authorized	FY2004/05 Assessment	FY2005/06 Assessment
Village Garden North	\$100/year	\$70/year	\$70/year

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RESOLUTION NO.: _____

DATE ADOPTED: _____