



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

Consent
June 12, 2007

Honorable Mayor and
Members of the City Council

Title: Contract: Purchase of Nitrile Gloves

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** 1) awarding a one-year contract, with the option of 2 one-year extensions, to Bound Tree Medical, the lowest responsible bidder, for the purchase of Nitrile Gloves in a total amount not to exceed \$120,000 including the first year and all extensions, and 2) authorizing the City Manager or his designee to execute the extension(s).

Contact: Joseph A. D. Jackson, Assistant Chief, Fire Department, 264-8100;
Christopher Stewart, Procurement Services Manager, 808-6240

Presenters: Not Applicable

Department: Fire

Division: Emergency Medical Services

Organization No: 2554

Description / Analysis:

Issue: The Fire Department has ongoing requirements to purchase protective gloves for Emergency Medical Response personnel. Bound Tree provides nitrile gloves that meet the minimum specifications. The nitrile gloves are standard exam, single use, ambidextrous, powder-free, and hypo-allergenic. The gloves are used by personnel handling patients and materials, on and off the fire trucks, engines, and ambulances. Staff obtained a total of 20 bids for nitrile gloves, 16 of which did not meet the specifications and 4 of which did meet specifications. Of the 4 bids that met specifications, Bound Tree Medical was the lowest bidder. Staff recommends that the Mayor and City Council accept the bids obtained competitively as a basis for awarding the contract to Bound Tree Medical.

Policy Considerations: The recommendations in this report are consistent with requirements for competitive bidding as detailed in Chapter 3.56 of the City Code. The Equal Benefits Ordinance (EBO) is applicable to this contract and the vendor has affirmed its intent to comply. A signed Declaration of Compliance is on file in the Procurement Services Office.

Environmental Considerations: This report concerns administrative activities that will not have a significant effect on the environment, and does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) [CEQA Guidelines Sections 15061 (b)(3); 15378 (b)(2)].

Committee/Commission Action: Not Applicable

Rationale for Recommendation:

The Fire Department has a responsibility to provide equipment such as protective gloves for the safety of emergency medical personnel. In February 2007, Procurement Services received 20 proposals from Bid B071181059 for nitrile gloves.

Bound Tree Medical was the lowest responsible bidder. The prices submitted by the bidders are set forth in Attachment 1. Therefore, staff recommends an award be made to the lowest responsible bidder, Bound Tree Medical, for a one-year contract with two one-year renewal options for the purchase of Nitrile Gloves per Attachment 1 in a total amount not to exceed \$120,000 including the first year and all extensions. The recommended supplier meets all bid specifications.

Financial Considerations: Sufficient funds are available in the Fire Department Emergency Medical Services' FY 2007/08 operating budget for the purchase of nitrile gloves. Purchases for additional quantities made under the two one-year renewal options will be subject to the approved budget at the time of purchase.

Emerging Small Business Development (ESBD): Bids were sent to 17 vendors of which 9 were certified with the City as Small or Emerging businesses. Bound Tree Medical is not a certified Small or Emerging Business Enterprise (ESBE). The Fire Department achieved a 23.72% usage of ESBE's for the third quarter.

Respectfully Submitted by: Craig B. Seymour for
Chris Stewart, Procurement Services Manager

Respectfully Submitted by: Joseph A. D. Jackson
Joseph A. D. Jackson, Assistant Chief

Approved by: Ray S. Jones
for Forrest Adams, Fire Chief

Recommendation Approved:

Ray Kerridge
Ray Kerridge
City Manager

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Attachment 1

BID NO. B071181059-Nitrile Gloves
Bid Due Date: 4/3/07

Vendor	Item 1	Item 2	Item 3	Sales Tax	Total (Plus Sales Tax)	5% E/SBE Preference	1% City Limit Preference	Early Pymnt Disc Pref	Total Bid Evaluation
Bound Tree Medical	\$11,660.00	\$11,660.00	\$11,660.00	2,710.95	\$37,690.95	\$0.00	\$0.00	(\$699.60)	\$36,991.35
Unit Price	\$5.90	\$5.90	\$5.90					2%-21 Days	
Wavloo Inc	\$11,800.00	\$11,800.00	\$11,800.00	2,743.50	\$38,143.50	\$0.00	\$0.00	\$0.00	\$38,143.50
Unit Price	\$6.22	\$6.22	\$6.22						
Life-Assist	\$12,440.00	\$12,440.00	\$12,440.00	2,892.30	\$40,212.30	\$0.00	\$0.00	\$0.00	\$40,212.30
Unit Price	\$6.36	\$6.36	\$6.36						
Tri-Anim Health	\$12,720.00	\$12,720.00	\$12,720.00	2,957.40	\$41,117.40	\$0.00	\$0.00	\$0.00	\$41,117.40

AWARD TO BOUND TREE MEDICAL

Vendor	Item 1	Item 2	Item 3	Sales Tax	Total (Plus Sales Tax)	5% E/SBE Preference	1% City Limit Pref	Early Pymnt Disc Pref	Total Bid Evaluation
Unit Price	4.44	4.44	4.44						
GCSPI	\$8,880.00	\$8,880.00	\$8,880.00	2,064.60	\$28,704.60	\$0.00	\$0.00	\$0.00	\$28,704.60
Unit Price	3.6950	3.6950	3.6950						
Coleman Med	\$7,390.00	\$7,390.00	\$7,390.00	1,718.18	\$23,888.18	(\$1,108.50)	(\$221.70)	\$0.00	\$22,557.98
Unit Price	\$4.03	\$4.03	\$4.03						
Contrex	\$8,060.00	\$8,060.00	\$8,060.00	1,873.95	\$26,053.95	\$0.00	\$0.00	\$0.00	\$26,053.95
Unit Price	\$3.84	\$3.84	\$3.84						
NDJ Enterprises	\$7,680.00	\$7,680.00	\$7,680.00	1,785.60	\$24,825.60	(\$1,152.00)	\$0.00	\$0.00	\$23,673.60
Unit Price	\$3.85	\$3.85	\$3.85						
Tronex	\$7,750.00	\$7,750.00	\$7,750.00	1,801.88	\$25,051.88	\$0.00	\$0.00	\$0.00	\$25,051.88
Unit Price	3.976	3.976	3.976						
Intl Mfg.	\$7,952.00	\$7,952.00	\$7,952.00	1,848.84	\$25,704.84	\$0.00	\$0.00	(\$477.12)	\$25,227.72

Purchase of Nitrile Gloves

June 12, 2007

Vendor	Item 1	Item 2	Item 3	Sales Tax	Total (Plus Sales Tax)	5% E/SBE Preference	1% City Limit Pref	Early Pymnt Disct Pref	Total Bid Evaluation
Unit Price	\$4.70	\$4.70	\$4.70						
Interboro Packaging	\$9,400.00	\$9,400.00	\$9,400.00	2,185.50	\$30,385.50	\$0.00	\$0.00	\$0.00	\$30,385.50
Unit Price	\$4.49	\$4.49	\$4.49						
Extreme Safety	\$8,980.00	\$8,980.00	\$8,980.00	2,087.85	\$29,027.85	\$0.00	\$0.00	\$0.00	\$29,027.85
Unit Price	\$4.49	\$4.49	\$4.49						
Med Safety	\$8,980.00	\$8,980.00	\$8,980.00	2,087.85	\$29,027.85	\$0.00	\$0.00	\$0.00	\$29,027.85
Unit Price	\$4.51	\$4.51	\$4.51						
Nor Cal Glove	\$9,020.00	\$9,020.00	\$9,020.00	2,097.15	\$29,157.15	(\$1,353.00)	\$0.00	(\$27.06)	\$27,777.09
Unit Price	\$4.58	\$4.58	\$4.58						
Sandler Bros.	\$9,160.00	\$9,160.00	\$9,160.00	2,129.70	\$29,609.70	\$0.00	\$0.00	\$0.00	\$29,609.70
Unit Price	\$4.74	\$4.74	\$4.74						
Horizon Safety	\$9,480.00	\$9,480.00	\$9,480.00	2,204.10	\$30,644.10	(\$1,422.00)	\$0.00	\$0.00	\$29,222.10
Unit Price	\$4.87	\$4.87	\$4.87						
Ctrl Sani Supply	\$9,740.00	\$9,740.00	\$9,740.00	2,264.55	\$31,484.55	\$0.00	\$0.00	(\$292.20)	\$31,192.35
Unit Price	\$5.09	\$5.09	\$5.09						
California Service tool	\$10,180.00	\$10,180.00	\$10,180.00	2,366.85	\$32,906.85	\$0.00	(\$305.40)	\$0.00	\$32,601.45
Unit Price	\$5.10	\$5.10	\$5.10						
Moore Medical	\$10,200.00	\$10,200.00	\$10,200.00	2,371.50	\$32,971.50	\$0.00	\$0.00	\$0.00	\$32,971.50
Unit Price	\$5.40	\$5.40	\$5.40						
Mallory Co	\$10,800.00	\$10,800.00	\$10,800.00	2,511.00	\$34,911.00	\$0.00	\$0.00	\$0.00	\$34,911.00
*Bids Did Not Meet Specifications									

Attachment 2

RESOLUTION NO.

Adopted by the Sacramento City Council

June 12, 2007

AWARDING A CONTRACT TO BOUND TREE MEDICAL FOR THE PURCHASE OF NITRILE GLOVES IN A TOTAL AMOUNT NOT TO EXCEED \$120,000

BACKGROUND

- A. The Fire Department has an ongoing requirement to purchase Nitrile Gloves for use by City Emergency Medical Response personnel.
- B. In February 2007, Procurement Services received 20 proposals from Bid B071181059 for nitrile gloves. Bound Tree Medical was the lowest responsible bidder. The prices submitted by the bidders are set forth in attachment 1.
- C. The quantity of supplies needed vary from year to year; some years it is about \$40,000 worth of supplies. To give the Fire Department flexibility in meeting these on-going requirements, staff is recommending that a one year contract, with the option of 2 one-year extensions, be awarded to Bound Tree Medical, 336 Bon Air Center #222, Greenbrae, CA 94904 for the purchase of nitrile gloves in a total amount not to exceed \$120,000 including the first year and all extensions. There is no annual not to exceed amount. Rather, no more than \$120,000 will be expended on the purchase of nitrile gloves over the lifetime of the contract, whether, for example, the contract lasts one year or three years.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. A one year contract, which has 2 one-year renewal extensions, is awarded to Bound Tree Medical, 336 Bon Air Center #222, Greenbrae, CA 94904 for the purchase of nitrile gloves in a total amount not to exceed \$120,000 including the first year and all extensions.
- Section 2. The City Manager may authorize the two one-year renewal options for remaining purchase quantities provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).