

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

July 3, 1942

The Civil Service Board met in special session at 7:30 o'clock P.M.

PRESENT: Commissioners Deise, Cavanaugh and Stacy
ABSENT : None

AMENDMENT TO RULES

The Civil Service Board met in special session to consider a request of the City Council that Rules and Regulations be amended in such manner as to provide a satisfactory manner of granting military leaves.

After discussion, Mr. Deise moved that the following amendment to Rule VIII Section I be introduced for consideration:

Section I - Leave of Absence: No leave of absence shall be granted within six months after appointment or reinstatement, except upon showing of cause and with the consent of the Civil Service Board. Leaves of absence may be granted by a head of a department or appointing power upon approval of the City Manager for a period not to exceed 90 days during any elapsed period of one year, and the period of time for which said leave is granted shall be definitely stated by such head of department or appointing power, and it shall be immediately reported to the Civil Service Board.

Upon approval by the Board, leave (except military leaves and for sickness of a nature which in the opinion of the Board justifies a leave of a longer period) may be granted for a period not exceeding one year, provided any leave of absence shall not be extended unless application therefor is made prior to the expiration of such leave, and provided further that in periods of national emergency a leave of absence for a period greater than one year may be granted for the duration of such emergency by the Civil Service Board after receipt of recommendation therefor from the City Council.

The motion was seconded by Dr. Stacy and unanimously carried.

There being no further business, the Board adjourned at 8:30 o'clock P.M. to meet again at the Call of the Chair.

APPROVED:

Bartley W. Cavanaugh
P r e s i d e n t

H. H. Deise
S e c r e t a r y