

Sacramento, California,

May 16, 1932.

The Civil Service Board of the City of Sacramento met in special session on the above date at five-thirty o'clock P. M. in the office of the Board, Room 106 City Hall, President Weisman presiding.

PRESENT: Commissioners Chenu, Deise, and Weisman.  
ABSENT : None.

The reading of the minutes of the previous meeting was dispensed with.

Realizing that two of the departments have two positions which have been held by temporary appointment for some period of time, it was properly moved by Commissioner Chenu, seconded by Commissioner Deise and unanimously carried that an examination be held for Machine Operator. This examination to be confined to City employees with either a Junior or Senior Clerk's classification, or are enrolled on either of these two classified eligible lists. The examination is to be a practical examination based upon the ability of the applicant to operate the following machines: Bookkeeping, Addressograph and Billing Machine. These machines are those which are used in the different departments of the City of Sacramento. It also will include an efficiency record furnished from the department head. The applications will be open on May 17th and close at five o'clock P. M. on May 26th.

No further business appearing before the Board, they stood adjourned at six-twenty o'clock P. M. to meet again at the call

of the Chair.

*Harold Norton*  
S e c r e t a r y .

APPROVED:

*H. J. Heisman*  
P r e s i d e n t .