

Meeting Date: 12/03/2013

Report Type: Discussion

**Personnel and Public
Employees Committee
Report**

915 I Street, 1st Floor

www.CityofSacramento.org

Title: Review applications and make nominations to the Community Racial Profiling Commission

Location: Citywide

Issue: The Personnel and Public Employees Committee reviews applications without conducting interviews if the number of applications does not exceed the number of available seats, and forwards nomination(s) to the Mayor for appointment.

Recommendation: 1) Review and discuss applications and 2) pass a motion to nominate, and forward to the Mayor for appointment, two nominees in category D to the Community Racial Profiling Commission.

Contact: Holly Charléty, Elections & Compliance Manager, (916) 808-7605, Office of the City Clerk; Sharon Iida, Administrative Analyst, (916) 808-4515, Sacramento Police Department.

Presenter: None

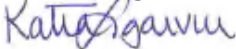
Department: Office of the City Clerk

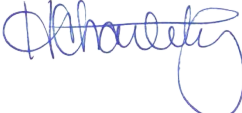
Division:

Dept ID: 04001011

Attachments:

- 01 Description/Analysis
- 02 Background
- 03 Board/Commission Synopsis
- 04 Applications

Submitted By: Katia Ligaiviu
Adobe
Signature: 

Approved By: Holly Charlely
Adobe
Signature: 

Attachment 01 – Description/Analysis

Issue: The Personnel & Public Employees Committee reviews applications without conducting interviews if the number of applications received does not exceed the number of available seats, and forwards nominations to the Mayor for appointment.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: The Personnel & Public Employees Committee conducts interviews only if there are more applicants than seats available, for positions on City advisory boards and commissions to identify the most qualified candidate(s). The recommendation is to 1) review and discuss applications and 2) pass a motion to nominate, and forward to the Mayor for appointment, two nominees to category D on the Community Racial Profiling Commission.

Financial Considerations: None

Emerging Small Business Development (ESBD): None

Attachment 02 – Background

Three seats have been open since July 2013. In order to fill some of the vacancies, the applications that have been received are being moved forward. Interviews were not conducted as the number of applications received did not exceed the number of available seats.

VACANCY INFORMATION

Category Description	Residency	Incumbents
Category D – At-large qualified by interest or experience on matters pertaining to racially biased policing	Not Required	Ruth Jackson (re-applying)
Category D – At-large qualified by interest or experience on matters pertaining to racially biased policing	Not Required	Danette ‘Dee’ Brown (maxed out)
Category D – At-large qualified by interest or experience on matters pertaining to racially biased policing	Not Required	Michael Benjamin (removed for non-compliance of filing requirements)

INCUMBENT INFORMATION

Ruth Jackson is an incumbent for category D. She was appointed to a partial term on 12/11/12. She is eligible for re-appointment and has re-applied. The following is a brief history of compliance for requirements of her position on the committee.

Requirement	Status	Comments
Ethics Training:	Current	On time
Conflict of Interest:	Current	1 filing – 17 days late
Attendance:	2 meetings held	0 excused; 0 unexcused

Danette ‘Dee’ Brown is an incumbent for category D. She was appointed to a partial term on 01/05/2006 and has served the maximum allowable terms, leaving her seat available for appointment to a full term.

Michael Benjamin is an incumbent for category D. He was appointed to a full term on 01/24/2012. He was removed from the commission by City Council on 07/30/2013, pursuant to City Charter section 232, for failing to file the required conflict of interest statement. His seat is available for appointment to a partial term.

SUMMARY OF APPLICANTS

Applicant Name	Categories	District	Interview Summary
Ruth Jackson	D	8	N/A
Gilberto Alexander	D	County	N/A

COMMUNITY RACIAL PROFILING COMMISSION

Membership: Fifteen (15) members as follows:

- A. One (1) member shall be a Deputy Chief of the Sacramento Police Department
- B. One (1) member representative of the Office of Police Accountability
- C. One (1) member representative of the Sacramento Police Officers Association
- D. Four (4) members at-large qualified by interest or experience on matters pertaining to racially biased policing
- E. Eight (8) members that represent the public at-large, with one from each of the eight City Council districts

Appointing

Authority: Appointed by the Mayor and confirmed by the City Council.

Powers & Duties: The commission shall provide recommendations to the Mayor and City Council concerning racially biased policing as follows: 1. To serve as an advisory body to the City regarding traffic stop data collection and analysis process and analysis interpretation; and 2. Provide the Mayor and City Council with quarterly reports regarding the Sacramento Police Department's traffic stop data collection study on racially biased policing.

Meeting Info: Meetings shall be held not less than once each calendar quarter at 6:00 p.m. in the City Council Chambers, 1st Floor New City Hall, 915 I Street, Sacramento, CA 95814

Compensation: \$50.00 per meeting attended, not to exceed \$100.00 per month.

Term: Three (3) year term. Two term limit applies only to Categories D and E.

Residency: City residency is required only for Category E. Chairperson from Category D or E must be a City of Sacramento Resident.

Formation Authority: City Code Section 2.110
http://www.qcode.us/codes/sacramento/view.php?topic=2-2_110&showAll=1&frames=on

Managing Department: Sacramento Police Department
300 Richards Blvd.
Sacramento, CA 95811
Telephone: (916) 808-4500

Contact(s): Sharon Iida; siida@pd.cityofsacramento.org ; (916) 808-4515

Website: None

Filings: Statement of Economic Interests Form – Required. File with Sacramento City Clerk (916) 808-7200
Local Ethics Training Certification – Required. File with Sacramento City Clerk (916) 808-7200



City of Sacramento

AUG 02 2013

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Community Racial Profiling Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Community Racial Profiling Commission
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): _____
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Jackson Ruth M E-Mail: _____
Last First Middle

Home Address: _____ Hermes Circle Sacramento Ca 95823
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Eight (8) Business in Council District No: _____
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

Well, this term went by so quickly, really did not get the opportunity to make a difference. Would like the opportunity to to be active, and attend meeting, make a difference in the community, serving the people, establishing a positive avenue with the citizens of the community

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: Canada College, Redwood City, CA, AA Degree, Administration of Justice

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

PRIOR EMPLOYER(S):

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE: _____ EMPLOYER NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: _____ BUSINESS NAME: _____
TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

APPLICANT NAME _____

FROM DATE: _____ BUSINESS NAME: _____

TO DATE: _____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

n/a

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

n/a

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Ruth M Jackson *Ruth M Jackson*
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 07-30-2013

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Application for City Boards and Commissions

This Document and its contents may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt under the act.

Instructions: This application must be completed in its entirety. *Fields will expand to the content added.* Applications are submitted to the Office of the City Clerk by selecting the **Submit** button on the last page.

Board/Commission Information

Meeting Body Applying For: Community Racial Profiling Commission

Category # and Description
(please indicate all categories
qualified for)

Any Seat currently Available for application!

Name of Company/Organization being Represented (if applicable):

If Company/Organization Authorization Letter is required, email to clerk@cityofsacramento.org

Applicant Information

Full Name (Last, First, Middle): Alexander, Gilberto

E-Mail Address:

Home Address:

City, State, Zip: Sacramento, California 95825

Mailing Address (if different):

City, State, Zip:

Residential Council District: _____ Business Council District (if applicable): _____

Primary Contact Number: Home _____

Secondary Contact Number: Mobile _____

Are you currently, or have you in the past, served on a City Board or Commission? Yes No

If Yes, provide the name of the meeting body and how that service supports your application:

City & County of San Francisco Immigrant Rights Commission

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for meeting body applied for? Yes No

If Yes, please explain:

Please state the reason(s) you would like to be a member of this board/commission.

I am a firm believer in equal, human and fair rights for all citizens regardless of color, race, creed, religion, ethnicity, gender, sex or religious beliefs. Dignity, respect and and fair opportunity are essential components in a progressive democracy, and that includes race as well.

The reasons above I believe pertains very much to our community and to the Racial Profiling Commission.

Gilberto J. Alexander

Education

Add Additional

Institution Name: Hunter College Area of Study: Studio Arts 3 Years
Attended (mm/yy - mm/yy): 1979-1981 Degree Earned: Bachelor's Degree

Institution Name: Manuel Piar Area of Study: Social Sciences
Attended (mm/yy - mm/yy): 1968-1973 Degree Earned: Bachelor's Degree

Institution Name: San Francisco Community College Area of Study: Professional Social Services Courses
Attended (mm/yy - mm/yy): _____ Degree Earned: _____

Institution Name: Ludwig Maximillians University Area of Study: German Language - Certificate
Attended (mm/yy - mm/yy): 1982 Degree Earned: _____

Employment

List work experience for the most recent five years, beginning with current (or most recent) employment.

Add Additional

From(mm/yy) - To(mm/yy): 12/17/12-06/28/13 Employer: Episcopal Community services ECS
Address:

Job Duties: Support Services Case Manager III- Social Services and Housing

From(mm/yy) - To(mm/yy): 08/01/04-02/26/10 Employer: San Francisco Immigrant Rights Commission
Address:

Job Duties: Commissioner & Chairman of the Program and Access Committee

Business Enterprises

List business names including fictitious names of any business enterprise currently, or previously, owned or operated.

Add Additional

From(mm/yy) - To(mm/yy): _____ Name: _____

Address:

Type of Business or Service Rendered:

Additional Qualifications

Please provide any additional experience, community activities or other qualifications that would be helpful in evaluating your application.

As the chairman of the City & County of San Francisco Immigrant Rights Commission program and Access Committee, I was faced and resolved issues regarding discrimination, racial profiling, employment and or labor unfairness, language, immigration, human trafficking and social services problems affecting communities and citizens in the city and county of San Francisco.

I believe my past experience with the commission could be an asset to the Community Racial Profiling Commission here in the City of Sacramento area.

Felony Convictions

Have you ever been convicted of a felony? Yes No

If yes, please provide the date, location of court conviction, and exact denomination of the offense for each offense resulting in conviction.

A Felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, providing the trial date, court judgement, and location of the court for each instance.

Accommodation Information

Please identify any special accommodations (if any) needed for equal participation.

Equal Opportunity Disclosure

The following information is requested in accordance with State and Federal laws for the purpose of evaluating the effectiveness of the City's equal opportunity efforts. It is voluntary, confidential, and will not be submitted with your application for review.

Please select one:

Please select the appropriate racial/ethnic category:

Disclosure and Regulatory Requirements

Pursuant to City Code Section 2.40, appointees have the following requirements in order to serve on a City board or commission:

Statement of Economic Interest Form 700: If a Statement of Economic Interest Form 700 is required for this position (see announcement), the form must be electronically filed with the Office of the City Clerk. Failure to file by the due date can lead to removal from the board pursuant the City Conflict of Interest Code Resolution 2013-0023. Information and instructions will be provided by the Office of the City Clerk upon appointment.

Ethics Training: All members are required to satisfy the local ethics training requirement mandated by Government Code Section 53234. Information for an online training resource will be provided by the Office of the City Clerk upon appointment.

Attendance: Members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings.

By selecting submit, I acknowledge that I have read and understand the disclosure and regulatory requirements and declare under penalty of perjury that all the information provided in this application is true and correct to the best of my knowledge:

Submit



Edwin M. Lee, Mayor
Adrienne Pon, Executive Director

June 25, 2011

To Whom it May Concern,

Please let this letter of reference serve as confirmation that Mr. Gilberto Alexander served on the San Francisco Immigrant Rights Commission from 2004 to 2010, completing terms as both Vice Chair and Program Committee Chair. The Commission is a 15-member advisory body to the Mayor and Board of Supervisors on issues of concern to immigrant and language minority communities in San Francisco.

Mr. Alexander was a very active and involved commissioner who represented the issues of immigrant communities in a fair, balanced and credible manner.

His attendance record and work ethic were excellent. He was instrumental in helping the Commission accomplish its goals and objectives and was always prepared and well-informed. He was also a very hard working Commissioner, always willing to fill in for other Commissioners who were not available. He was well liked by his fellow Commissioners and respectful at all times to the staff.

While serving as the Program Committee Chair, Mr. Alexander took his volunteer responsibilities seriously, helping each year to analyze data submitted by city departments in compliance with the city's language access laws. As vice chair, he was reliable and provided a calm and steady leadership presence to the Commission.

Mr. Alexander is a strong candidate for employment and we hope you will consider his candidacy- you will not be disappointed.

Sincerely,

Adrienne Pon
Executive Director