

March 19, 1931.

The Civil Service Board of the City of Sacramento met in regular session on the above date at 5:15 o'clock P. M. in the office of the Board, Room 106 City Hall, President Chenu presiding.

PRESENT: Commissioners Maloney, Weisman, and Chenu.
ABSENT : None.

The minutes of the meetings of February 25, March 5, and March 10, 1931, were read and approved as read.

In accordance with Rule 10, Section 4, of the Civil Service Rules, the following amendment, spread upon the minutes of the meeting of February 25, 1931, was read:

"When an eligible list is already in existence and new examinations are held to provide additional eligibles, unless such original list has been abolished by order of the Board, all successful candidates shall have their names placed upon the original eligible list in accordance with the rating received in the respective examinations."

Commissioner Maloney moved the adoption of the amendment. The motion was seconded by Commissioner Weisman. The vote was as follows:

AYES: Commissioners Maloney, Weisman, and Chenu.
NOES: None.

In accordance with Rule 10, Section 4, of the Civil Service Rules, the following amendment, spread upon the minutes of the meeting of February 25, 1931, was read:

"Term of Eligibility. All eligible lists shall continue in force for a period of at least one year after being promulgated

by the Board. Any eligible list may be abolished any time after the period of one year by order of the Board, good reason appearing therefor. Notice of intention to abolish an eligible list shall be sent to all eligibles whose names appear upon the list to be abolished."

Commissioner Maloney moved the adoption of the amendment. The motion was seconded by Commissioner Weisman. The vote was as follows:

AYES: Commissioners Maloney, Weisman, and Chenu.
NOES: None.

The Board next discussed the tentative classification questionnaire which was presented for their approval. Commissioner Weisman moved that the classification questionnaire submitted be adopted. The motion was seconded by Commissioner Maloney. The vote was as follows:

AYES: Commissioners Maloney, Weisman, and Chenu.
NOES: None.

The case of Mr. James Gerard, formerly employed as a Janitor in the Recreation Department was discussed. Mr. Gerard's services with the city in the Recreation Department were terminated November, 1930. Commissioner Weisman moved that due to the fact that the duties to which Mr. Gerard was last assigned in the Recreation Department were somewhat clerical, and since reports obtained showed his services prior to this assignment to be satisfactory, that his name be placed on the lay off list and the separation appearing against his record be made to read accordingly. The motion was seconded by Commissioner Maloney. The vote was as follows:

AYES: Commissioners Maloney, Weisman, and Chenu.
NOES: None.

Adjournment was taken at 6:30 o'clock P. M. to meet again
at the call of the Chair.

J. Asenbar
Secretary.

APPROVED:

Chas. J. Glenn

President.