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CITY MANAGER

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CALIFORNIA

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November 6, 2003

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Preliminary Workplan for Implementation of Measure S

COUNCIL DISTRICT: Citywide

CONTACT PERSON: Ken Nishimoto, Deputy City Manager, 264-7205
Patti Bisharat, Sr. Mgmt Analyst, 264-8197

FOR THE COUNCIL MEETING OF: November 12, 2003

RECOMMENDATION:

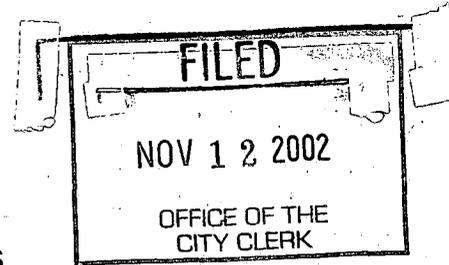
This report is for information only.

SUMMARY:

Measure S, approved by the voters on November 5, 2002 provides that the Office of the Mayor of the City of Sacramento is a full time office and establishes a Compensation Commission responsible for determining the compensation of the Mayor, members of the City Council and public members of City Boards and Commissions. This report provides information on a preliminary work plan with timeframes and key benchmarks for the implementation of Measure S.

BACKGROUND:

In May, 2002 the City Council, at the request of a coalition of business and community representatives, directed staff to prepare a proposed Charter Amendment to be placed on the November 5, 2002 General Election ballot to specify that the Office of Mayor shall be a full time office and that compensation for the Mayor and Council Members shall be established by a Compensation Commission. The proposed Charter Amendment was included in the November 5, 2002 election as Measure S and was approved by the voters. A copy of the measure is included as Attachment A.



This report provides information on a preliminary work plan with timeframes and key benchmarks to begin implementation of Measure S as follows:

Timeframe	Benchmark	Parameters
November, 02	<ul style="list-style-type: none"> ▶ Certification of Election Results ▶ November 12 – Public Notice, open application period for Compensation Commission ▶ Human Resources to begin survey of comparable cities for compensation data on Mayor/Council ▶ November 22 – Deadline for commission applications ▶ November 26 – Applications to P&PE Committee 	<p>Election results are certified on November 26, 2002.</p> <p>Application period must be advertised.</p> <p>Compensation must be reasonable and consistent with other cities similar in size and structure</p>
December, 02	<ul style="list-style-type: none"> ▶ December 3 - P&PE Committee recommendations to Mayor ▶ December 10 – Mayor’s recommendations to City Council ▶ December 17 – City Council confirmation of Commission members 	<p>Commission comprised of five members. Chair must be retired judge and all must be residents of City.</p> <p>Members of the Commission appointed by the Mayor subject to concurrence by a majority of the City Council</p>
January, 03	<ul style="list-style-type: none"> ▶ First Compensation Commission meeting 	
January – February, 03	<ul style="list-style-type: none"> ▶ Report from the Commission to set compensation for the Mayor/Council 	<p>Commission required to establish compensation for the Mayor and Council members within 180 days of the passage of Measure S.</p>
Fall, 2003	<ul style="list-style-type: none"> ▶ Convene Compensation Commission to begin discussion of compensation of City boards & commissions 	

Specific details concerning the implementation are being identified and researched. Staff is contacting other cities with similar commissions to obtain information on other models and best practices.

FINANCIAL CONSIDERATIONS:

The nature and extent of the fiscal impact of implementation is uncertain and dependent on the action of the Compensation Commission. However, the fiscal impacts of the actions of the Compensation Commission will be presented to City Council for approval.

POLICY CONSIDERATIONS:

The timeframes and benchmarks identified in the preliminary work plan meet the requirements of the approved measure.

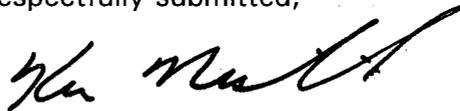
ENVIRONMENTAL CONSIDERATIONS:

Not applicable.

ESBD EFFORTS:

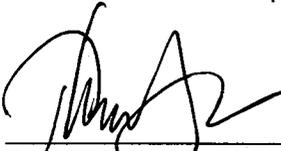
No services or supplies are being purchased under this report.

Respectfully submitted,



Ken Nishimoto
Deputy City Manager

Recommendation approved:



ROBERT P. THOMAS
City Manager

ATTACHMENT A

CHARTER AMENDMENT "S" RELATING TO CITY CHARTER REVISION TO ESTABLISH FULL-TIME MAYOR

Shall the provisions of the Charter of the City of Sacramento be amended to provide that the Mayor shall serve full-time and devote his or her full time and attention to the duties of the office of Mayor and in return receive compensation as established by the Compensation Commission; to establish the Compensation Commission that shall be responsible for determining the compensation of the Mayor, members of the City Council and public members of City Boards and Commissions; and to require the compensation for the Mayor and City Council be reasonable and consistent with the compensation paid in other cities of similar size and structure?

CITY ATTORNEY IMPARTIAL ANALYSIS

Effect of Measure on Existing Law

If approved, Measure "S" would amend Sections 29 and 44 of the Charter of the City of Sacramento.

Under the current Charter, the Mayor is not required to serve full time. Measure "S", if approved, would require the Mayor to serve full time.

Under the current Charter, the Mayor and Council members are paid a salary of \$20.00 for each Council meeting attended, up to a maximum of \$100.00 per month. The Mayor is also entitled under the Charter to an annual allowance of \$1,800.00 for "entertainment and sundry expenses."

In addition to the amounts provided under the Charter, the City provides the Mayor and Council members with certain health and welfare benefits and monthly automobile and technology allowances; provides the Council members, but not the Mayor, with a monthly general expense allowance; and provides the Mayor with a monthly secretarial allowance.

Members of the Council are appointed to represent the City on the governing boards of other legal entities, and those appointed receive payments from these legal entities for attending their board meetings.

The current Charter provides that the Council is responsible for establishing the compensation or reimbursement of expenses of members of City boards and commissions.

If approved, Measure "S" would amend the Charter to establish a Compensation Commission responsible for setting the compensation for the Mayor, Council members and public members of City boards and commissions. Measure "S" would require the Commission to establish

compensation for the Mayor and members of the Council within 180 days of its passage, and to set the compensation at a level consistent with other cities of similar size and structure.

Operation of Measure

Measure "S" would:

- Require the Mayor to serve full-time. Specifically, Measure "S" would require that "[t]he Mayor shall serve full-time" and "shall devote his or her full time and attention to the duties of the office."
- Establish a Compensation Commission to set the compensation for the Mayor, Council members and public members of City boards and commissions. The Commission would consist of five members serving staggered four year terms, and would have a retired judicial officer serving as chair. The members of the Commission, required to be residents of the City, would be appointed by the Mayor, subject to concurrence by a majority of the City Council.
- Require the Compensation Commission to establish compensation for the Mayor and Council members within 180 days of the passage of Measure "S".
- Require the Compensation Commission to set the compensation at a level "reasonable and consistent with other cities similar in size and structure."

Fiscal Impact

Approval of the measure will have a fiscal impact. The nature and extent of the fiscal impact is uncertain, and is dependent on the action of the Compensation Commission. The Compensation Commission is required to establish compensation for the Mayor and Council at levels consistent with other cities similar in size and structure.