



## City Council Report

915 I Street, 1<sup>st</sup> Floor  
Sacramento, CA 95814

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**File ID:** 2019-00918

June 25, 2019

**Consent Item 07**

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**Title: Grant: State of California Wildlife Conservation Board, 2019 Lower American River Conservancy Program**

**Location:** Citywide

**Recommendation:** Adopt a Resolution authorizing the City Manager, or the City Manager's designee, to: 1) apply for State of California Wildlife Conservation Board (WCB), 2019 Lower American River Conservancy Program funds, for up to the maximum amount of \$400,000 for the Cordova Creek Naturalization Phase II Design (Project); and if awarded; 2) accept state funds in the amount awarded by the WCB by executing the Grant Agreement and any subsequent modifications; 3) establish an operating grant for the Project (G14140500), including revenue and expenditure budgets in the Habitat Management Element (HME) Fund (Fund 7104), for the amount awarded; and 4) adjust the City-County Office of Metropolitan Water Planning (CCOMWP) operating budget and grant expense budget in project G14140500 to reflect the grant match of up to \$80,000.

**Contact:** Virginia Smith, Program Specialist (916) 808-1995, Citywide & Community Support; City-County Office of Metropolitan Water Planning

**Presenter:** None.

**Attachments:**

- 1-Description/Analysis
- 2-Application
- 3-Resolution

## Description/Analysis

**Issue Detail:** The City-County Office of Metropolitan Water Planning (CCOMWP, also known as the Water Forum), recommends the City apply for funds made available through the State of California Wildlife Conservation Board to fund activities related to the Cordova Creek Naturalization, Phase II Design (Project) for the next three years. The Water Forum may provide 20% in matching funds, not to exceed \$80,000.

The purpose of this grant agreement is to complete 65% of design work for the naturalization of a concrete-lined ditch into a meandering creek and provide a vital wildlife corridor between two existing habitats in the lower American River near Soil Born Farms and Hagan Park in Rancho Cordova (Sacramento County). The 65% design work, rather than 100%, will allow for flexibility if changes to the project occur during the permitting phase. This section will hydraulically connect a currently orphaned past-naturalization project (Phase I) upstream and restored side channel and spawning habitat downstream.

Completed applications are due July 3, 2019.

**Policy Considerations:** Resolution 2018-0235, Section 11.1, requires City Council approval to accept grant funding, establish a grant project and appropriate grant funding when the award is in excess of \$100,000. This report is also submitted in compliance with the policy direction provided by the Sacramento City Council and Sacramento County Board of Supervisors in forming the Water Forum, approving its work plan, and supporting the efforts of the Water Forum (C2001-005). The Project will aid in fish habitat restoration efforts for the Lower American River and provide data for future restoration projects, consistent with goals of the Water Forum Agreement.

**Economic Impacts:** None.

## Environmental Considerations:

**California Environmental Quality Act (CEQA):** Actions requested in this staff report relate to funding mechanisms that do not constitute a project as defined by the CEQA [CEQA Guidelines Section 15378 (b) (4)]. Project activities that would occur in the event grant funding is received would be subject to subsequent CEQA review.

**Sustainability:** Preserving the recreational and aesthetic values of the lower American River is a fundamental element of the Water Forum Agreement, which is supported by the City's General Plan Goals Water Quality Protection (E.R. 1.1).

**Commission/Committee Action:** None.

**Rationale for Recommendation:** On November 18, 2008, the Sacramento County Board of Supervisors approved a grant application for the County to pursue funding for the Cordova Creek Restoration under the State of California Safe Drinking Water Bond Act of 2006 (Proposition 84). The County was successful in its application and obtained \$1,732,407 in grant funding to restore natural form and function to this concrete-lined, channelized stream. Phase I of the project was unable to fund the lowest and most complex ~420 feet of the creek due to design difficulties, a bicycle bridge on the Jedidiah Smith Memorial Trail, and budget constraints. This grant funding will add significantly to the design work begun in 2012 which will hopefully lead to a complete project in the future.

**Financial Considerations:** If awarded, the Grant Agreement of up to \$400,000 will cover the Project costs and no General Fund support is needed. The Water Forum may provide 20% in matching funds, not to exceed \$80,000 from the Habitat Management Element (HME) Fund (Fund 7104). There is sufficient funding in the Water Forum budget to provide the necessary matching funds.

**Local Business Enterprise (LBE):** LBE does not apply. If awarded, City procurement policies will be adhered to in the acquisition of goods and services related to this Grant Agreement.



Wildlife Conservation Board  
 LOWER AMERICAN RIVER CONSERVANCY PROGRAM  
 2019 GRANT APPLICATION FORM

NOTE: EVERY QUESTION MUST BE ANSWERED IN ORDER FOR THE APPLICATION TO BE  
 CONSIDERED FOR FUNDING

APPLICANT INFORMATION

1. Name of Organization: City County Office of Metropolitan Water Planning, aka The Water Forum
2. Address of Organization: 1330 21<sup>st</sup> Street, Suite 103, Sacramento, CA 95811
3. Federal Tax Identification Number: 94-6000410
4. Organization Type (check one):  
 Local Public Agency       Nonprofit Organization       Other:
5. Project Manager Name and Title:  
 Telephone:                      Email:
6. Name and Title of Authorized Signatory Representing Organization:
7. State Senate District(s) with Senator Name:
8. Assembly District(s) with Assemblymember Name:

PROJECT INFORMATION

9. Project Name:
10. County:
11. City:
12. Funding Request:  
 Dollar amount needs to match what is provided in Appendix C – Budget, Total WCB Requested Cost.
13. Total Project Cost (include all matching funds and in-kind contributions): Dollar amount needs to match what is provided in Appendix C – Budget, Total Cost.

14. Proposed Start Date:
15. Estimated Completion Date:
16. Project Type (check all that apply)
- Land acquisition
  - Habitat restoration
  - Education and interpretation
  - Public access
  - Other:
17. In one to three sentences summarize how the project will meet the requirement of an eligible project type.
18. Name and Address of Landowner(s): Sacramento County Regional Parks, 10361 Rockingham Drive, Suite 100, Sacramento, CA 95827
19. Assessor's Parcel Number(s):
20. Is the Project Area within the American River Parkway Boundary (check one):
- Completely       Partially       Immediately Adjacent
  - Other:
21. Current Zoning (for projects outside the Parkway boundary): N/A
22. What is the project site's Land Designation and what Area Plan is it within from the [2008 American River Parkway Plan \(PDF\)](#) (for projects within or partially within the Parkway boundary): Land Designation:
23. Mitigation cannot be funded under this program. Is any portion of the project a required mitigation or to be used for mitigation under State or federal environmental laws or regulations?
- Yes       No

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## PROJECT LOCATION AND HISTORY

24. Describe the project location and boundaries. Alternatively, an ESRI-formatted shapefile can be provided or a KMZ file.
25. Provide the latitude/longitude coordinates for the center of the project area. Preferred format is decimal degrees. If another format is provided, provide the datum and projection used.
- Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_  
 Other format: \_\_\_\_\_ Datum: \_\_\_\_\_ Projection: \_\_\_\_\_

26. Describe the historic and current land uses of the project site.

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### PURPOSE AND BACKGROUND

27. Provide a detailed project description of the project purpose and background, including sufficient rationale to justify the project need, appropriate underlying scientific basis for the project work, and clearly articulated goals and objectives. Include photos of the project site. Attach additional pages as needed.
28. Explain how the project is compatible and consistent with the [2008 American River Parkway Plan](#). In particular, how the project is compatible with the project site's land use designation and if the proposed facilities, activities, and uses are permitted within the specific area plan of the Parkway.

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### CONSERVATION EFFICIENCIES

29. Does the project include any design features that were purposefully included to reduce the effects of climate change or to address water efficiencies, stormwater capture for infiltration or reuse, species recovery, etc.? Please describe.

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### PROJECT READINESS

30. Has the project been reviewed in accordance with the California Environmental Quality Act?

Yes

State Clearinghouse number:

Document type:

File date:

No

Anticipated document type (if filing a Notice of Exemption, specify the categorical exemption and how the project qualifies):

Anticipated filing date:

Lead agency:

If CEQA review will not be completed explain why in CEQA terms.

31. List all applicable State, federal and local permits or agreements that need to be obtained for the project and the status of each:
  32. Does applicant have long-term land tenure for projects proposing on-the-ground work?  
*Note: If applicant is not the landowner, a letter of support from the landowner must be provided with this application, and an example of the land access agreement to be used must be provided to WCB before a grant agreement can be executed.*
  33. Has any work been completed for the project that would facilitate timely project implementation (e.g., community outreach, agency consultation, planning, etc.)?
  34. If the project includes acquisition of land, describe the status of landowner negotiations, and any due diligence that has been initiated.
  35. What would happen to the project if no funds were available from WCB?
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#### SCOPE, SCHEDULE AND BUDGET

36. Provide a detailed Scope of Work, Timeline, Budget, Cost Share, and Summary using appendices A, B, C and D, and E, respectively.  
*Note: Project approval expected in February 2020. Work may not begin until a grant agreement is fully executed, which may not be until May 1, 2020. Work must be completed prior to March 15, 2024.*

[Appendix A – Scope of Work \(Word\)](#)

[Appendices B, C, D and E \(Excel\)](#) (each worksheet represents a single appendix)

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#### PROJECT MONITORING AND REPORTING

37. Include a Monitoring and Reporting Plan that explains how improvements will be measured and quantified during the project and how project success will be evaluated and reported. See the current Proposal Solicitation Notice for more information. Attached additional pages as needed.
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#### DURABILITY OF INVESTMENT

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38. Describe the long-term management that will deliver enduring, sustainable benefits of the project beyond the term of the grant agreement. Include duration of the proposed long-term management and the entity responsible for carrying out the long-term management tasks.
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#### CCC/CALCC SERVICES

39. Did applicant consult with the California Conservation Corps or the California Association of Local Conservation Corps to use the services of the Corps for any portion of the project?
- Yes       No

If yes, submit consultation form with this application. If the Corps will be used, they must be included in the Budget. Consultation form and instructions are included in [Appendix F \(PDF\)](#).

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#### SERVING SEVERELY DISADVANTAGED COMMUNITIES

40. Will the project provide benefits to one or more severely disadvantaged communities?  
See the current Proposal Solicitation Notice for a two-step process to evaluate whether the project will benefit a severely disadvantaged community.

Yes       No

If yes, describe the benefit(s) provided and attach a map print-out from the [Disadvantaged Communities Mapping Tool](#) that shows the location of the project site and the severely disadvantaged community the project will benefit.

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#### COMMUNITY ACCESS

41. Will the project improve or expand community access to the Parkway through engagement programs, technical assistance, or facilities that maximize safe and equitable physical admittance, to natural or cultural resources, community education, or recreational amenities? If yes, describe how.
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#### SUPPORT AND COLLABORATION

42. Explain how the project is compatible and consistent with relevant State, federal or regional plans, and the [2014 WCB Strategic Plan \(PDF\)](#).
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43. Describe how your project has community and regional support.  
Letters of support are highly encouraged and should be provided with the application and addressed to the executive director of WCB.
  44. Describe any in-kind services and their significance for the project.
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#### PROJECT TEAM QUALIFICATIONS

45. Describe the project team's qualifications, experience, and capacity, including facilities/equipment, to perform the proposed tasks. Provide specific examples of similar projects completed to date.
  46. List the name and type of subcontractor(s) or labor crew that will be used to complete project tasks, if known.
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## CHECKLIST

NOTE: The following information must be attached to the application, unless otherwise stated.

- Application is signed
- Project location map and photos showing project area
- Detailed project drawing for implementation projects
- [Scope of Work \(Appendix A\) \(Word\)](#)
- [Timeline, Budget, Cost Share Table, and Project Summary \(appendices B, C, D and E\) \(Excel\)](#)
- Letter of support from landowner, for project with on-the-ground-work where applicant is not landowner
- Long-term Management and Maintenance Plan that covers the project life term of 25 years, for implementation and acquisition projects only
- [California Conservation Corps and California Association of Local Conservation Corps Consultation Form, if consultation occurred \(Appendix F\) \(PDF\)](#)

### LAND ACQUISITIONS

- Signed purchase or option agreement, or willing seller letter
- Minimum of six color photographs illustrating the property
- USGS 7.5-minute topographic map, or comparable depicting the location of the property
- Current Preliminary Title Report
- Description of water rights associated with the property, if any
- Phase 1 Environmental Site Assessment, if available
- Appraisal, if available

## APPLICATION SUBMITTAL

All applications must meet deadline to be eligible for consideration.

Electronic submissions will be delivered through the state's FTP site, not by email. Applicants must email [LARCP@wildlife.ca.gov](mailto:LARCP@wildlife.ca.gov) by July 2, 2019, to obtain a secure login and password to enter the FTP site. Electronic submissions must be received no later than 5:00 p.m. on July 3, 2019.

Applications submitted by U.S. mail or other delivery service must be postmarked no later than 5:00 p.m. on July 3, 2019.

WCB prefers an electronic submission using the state's FTP site. The application and all associated attachments should be merged into one PDF document before uploading to the FTP site.

For questions contact Cara Allen, Program Manager, Lower American River Conservancy Program, (916) 445-1095 or [LARCP@wildlife.ca.gov](mailto:LARCP@wildlife.ca.gov).

Send email inquiries to:

[LARCP@wildlife.ca.gov](mailto:LARCP@wildlife.ca.gov)

If submitting application by ground mail, mail to:

Wildlife Conservation Board  
Attention: LARC Program Grant Proposal  
P.O. Box 944209  
Sacramento, California 94244-2090

## Signature

Information in this Application will be transmitted to Sacramento County Regional Parks and may be transmitted to the Department of Fish and Wildlife as part of the Lower American River Conservancy Program's review of this Application. I certify that the information contained in this Application, checklists, and all required attachments, is accurate, and I have been authorized to apply for this grant.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## END OF APPLICATION

## **RESOLUTION NO.**

Adopted by the Sacramento City Council

### **Approval of State of California Wildlife Conservation Board, 2019 Lower American River Conservancy Program Grant Funding Agreement Application and Related Actions**

#### **BACKGROUND**

- A. The State of California Wildlife Conservation Board (WCB) was created by statute in 1947 to conserve California's wildlife resources and provide for suitable public recreation. WCB currently operates 13 programs that fund acquisition, restoration, and public access projects throughout the State.
- B. Proposition 68, passed by California voters in June 2018, amended the Public Resources Code to add articles authorizing the Legislature to appropriate up to \$275 million to be used for projects that will result in enduring benefits and help meet the objectives of each separate allocation as outlined in Proposition 68.
- C. The WCB released a solicitation for pre-applications on May 20, 2019. Projects eligible for grant funding must result in enduring benefits to the Lower American River, such as land acquisitions and capital improvements that expand, restore, enhance, interpret or protect the Parkway's natural cultural, historic, recreational, and educational resources, consistent with the American River Parkway Plan.
- D. This project is consistent with the goals of the American River Parkway Plan. Further, the project is a key project under the Habitat Management Element (HME) of the Water Forum Agreement, of which the City is a signatory. The HME implements one of the Agreement's co-equal objectives, which is to preserve the fishery, wildlife, recreational, and aesthetic values of the lower American River.
- E. The Water Forum, is seeking approval to apply for and accept up to \$400,000 in grant funding from the WCB to continue design work on the Cordova Creek Naturalization, Phase II Design (Project)

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

Section 1. The City Manager, or the City Manager's designee, is hereby authorized to:

- A. Apply for the WCB funding for Fiscal Years (FY) 2019/20 through 2021/22, for up to the maximum amount of \$400,000 for the Project.
- B. Accept state funds up to the amount of \$400,000 or the amount awarded by the WCB.
- C. Execute a grant agreement with the WCB to receive the grant funding for the Project, and any subsequent modification to the Agreement, if the grant is awarded.
- D. Establish the Cordova Creek Naturalization, Phase II Design Project (G14140500).
- E. Establish revenue and expenditure budgets in the amount of \$400,000 or the amount awarded for the Project in the HME Fund (Fund 7104)
- F. Adjust the City-County Office of Metropolitan Water Planning (CCOMWP) operating budget and grant expense budget in project G14140500 to reflect the grant match of up to \$80,000.

Section 2. The City Council has reviewed the purpose of the application and supports the application being submitted.