



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

**Consent**  
**May 4, 2010**

**Honorable Mayor and  
Members of the City Council**

**Title: Agreements:** Contract for Fire Department Medical Services

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution:** 1) awarding a two year professional services agreement to CHW Medical Foundation for an amount not to exceed \$367,888, and; 2) authorize the City Manager or designee to execute a professional services agreement.

**Contact:** Barbara Brenner, Loss Prevention Manager

**Presenters:** N/A

**Department:** Human Resources

**Division:** Risk Management

**Organization No:** 08001321

### **Description/Analysis**

**Issue:** On May 12, 2009 the City Council authorized the Fire Department to apply for, accept and establish the 2009 AFG Wellness/Fitness Initiative Grant (G12901700). The Fire Department was awarded \$513,002 under the Assistance to Firefighters grant administered by the Federal Emergency Management Agency (FEMA). \$367,888 of the grant funding is for preventative medical examinations and vaccinations for sworn personnel. This contract will provide delivery of those medical services.

**Policy Considerations:** The evaluation and selection process implemented to procure these occupational medical services is consistent with City purchasing policies and FEMA's requirements under terms of the grant.

### **Environmental Considerations:**

**California Environmental Quality Act (CEQA):** Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative activities do not constitute a project and are therefore exempt from review.

**Sustainability Considerations:** None


**Commission/Committee Action:** None

**Rationale for Recommendation:** In March of 2010, a Request for Proposals for Fire Department Medical Services was issued. Three medical facilities submitted proposals. The grant administration team evaluated the proposals and selected CHW Medical. CHW Medical Foundation provided pricing that allows the City to complete the grant scope of services without incurring cost in excess of funds budgeted for the grant match. The Risk Management Division has previously conducted business with this provider and has received good service.

**Financial Considerations:** The total cost of occupational medical services under the grant will not exceed \$367,888 over the term of the contract. The City's match of \$73,576 will be funded by the FY2009/10 Risk Management Loss Prevention operational budget.

**Emerging Small Business Development (ESBD):** No ESBD medical providers submitted a proposal for these services.

Respectfully Submitted by:   
Barbara Brenner, Loss Prevention Manager

Approved by:   
Geri Hamby, Director of Human Resources

Recommendation Approved:

  
Gus Vina, Interim City Manager

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**RESOLUTION NO.**

Adopted by the Sacramento City Council

**CONTRACT FOR FIRE DEPARTMENT  
MEDICAL SERVICES**

**BACKGROUND**

- A. In March of 2010, a Request for Proposal for Medical Services was issued. Three medical facilities submitted proposals. The Assistance to Firefighter Grant administration team evaluated the proposals.
- B. CHW Medical Foundation was selected to provide non-industrial occupational medical services. This provider offers high quality services, at a reasonable cost, in a readily accessible location.
- C. The total cost of occupational medical services anticipated under the 2009 AFG-Wellness/Fitness Initiative Grant (G12901700) is approximately \$367,888. The City's match of \$73,576 will be funded by the FY2009/10 Risk Management Loss Prevention operational budget.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. CHW Medical Foundation is awarded a two year contract for the purpose of providing non-industrial medical services to the City of Sacramento Fire Department. The cost of medical services will not exceed \$367,888 over the term of the contract.
- Section 2. The City Manager or designee is authorized to execute the City's professional services agreement with CHW Medical Foundation.