



CITY OF SACRAMENTO

11

CITY MANAGER'S OFFICE
RECEIVED
DEC 1 1983

DEPARTMENT OF FINANCE
915 I STREET
ROOM 112
SACRAMENTO, CALIFORNIA 95814
TELEPHONE (916) 449-5736

December 1, 1983
FA:83323:LT:KMF

JACK R. CRIST
DIRECTOR OF FINANCE
ROBERT C. LELAND
ASSISTANT DIRECTOR

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Resolution Authorizing .40 FTE Typist Clerk II for Jobs Bill
Projects in Public Works Administration

SUMMARY

During the 1983-84 Approved Budget process, \$5000 in Jobs Bill funding was identified for clerical support in Public Works Administration for Jobs Bill Projects. Appropriate staffing of .40 FTE Typist Clerk II was inadvertently omitted from the Approved Budget Resolution.

RECOMMENDATION

It is recommended that the Council approve the attached resolution authorizing staffing of .40 FTE Typist Clerk II for Jobs Bill Projects in Public Works Administration.

Respectfully submitted,

Linda Tretheway
LINDA TRETHERWAY
Senior Management Analyst

Attachment

RECOMMENDATION APPROVED:

Walter J. Slupe
WALTER J. SLUPE
City Manager

APPROVED
BY THE CITY COUNCIL

DEC 6 1983

OFFICE OF THE
CITY CLERK

All Districts
December 6, 1983

11

RESOLUTION NO. 83-955

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

**RESOLUTION AUTHORIZING .40 FTE TYPIST CLERK II FOR
JOBS BILL PROJECTS IN PUBLIC WORKS ADMINISTRATION**

WHEREAS, Jobs Bill funding in the amount of \$5,000 was appropriated in the FY 1983-84 Budget for Public Works Administration for clerical assistance, and

WHEREAS, the above referenced clerical assistance was not included in approved staffing for FY 1983-84.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That, .40 FTE Typist Clerk II be authorized for Public Works Administration for FY 1983-84.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

DEC 6 1983

OFFICE OF THE
CITY CLERK