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SEP 2 1988

DEPARTMENT OF
PERSONNEL

PERSONNEL MANAGEMENT
SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

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SACRAMENTO, CA
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DONNA L. GILES
DIRECTOR OF
PERSONNEL

September 20, 1988

APPROVED
BY THE CITY COUNCIL

City Council
Sacramento, California

SEP 27 1988

OFFICE OF THE
CITY CLERK

Honorable Members in Session

SUBJECT: NEW CLASSIFICATION - WASTE REDUCTION COORDINATOR

SUMMARY

This report recommends salary and bargaining unit placement for the new classification of Waste Reduction Coordinator. This classification will be responsible for developing and coordinating the City's new resource recovery and waste reduction program.

BACKGROUND AND ANALYSIS

Due to the pending closure of the City's landfill in 1990, the City will direct haul waste to the County landfill. Utilizing the County landfill will add significant hauling cost by increasing the City's labor, transportation and fuel. The City recognizes that steps must be taken to reduce the amount of waste going to the disposal site. The Department of Public Works has therefore requested that the Personnel Department develop a new classification which would design and promote recycling programs for the City. Recycling programs will facilitate the reduction of waste which will, in turn reduce the costs of hauling.

The Waste Reduction Coordinator will be responsible for developing and coordinating a recycling/waste reduction program for the City. Duties will include providing general staff support to the Solid Waste Division in the areas of recycling and waste reduction, as well as promoting the City's program through community outreach.

The proposed salary for the classification is \$2,468.09 - \$3,000.05 per month which is comparable to a similar classification used in the County of Sacramento and other outside jurisdictions.

Because the duties of Waste Reduction Coordinator are primarily analytic and administrative in nature, and similar to other City administrative classifications designated Confidential/Administrative, it has been determined that the Waste Reduction Coordinator also be designated as Confidential/Administrative. The classification will not be represented; therefore, union agreement is not necessary.

An inquiry was made to the Department of Public Works on the issue of conflict of interest. It was determined that a resolution effecting conflict of interest was not necessary for this classification.

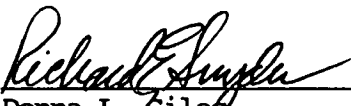
FINANCIAL IMPACT

Funds for the proposed salary are currently included in the 1988-89 Solid Waste Division Budget, Employee Services Account and, therefore will create no additional fiscal impact.

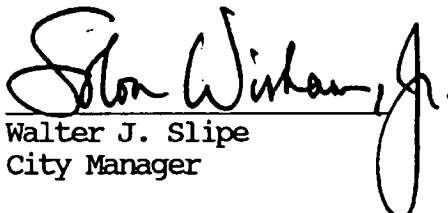
RECOMMENDATION

It is recommended that the City Council amend Resolution 88-007 to effect the changes outlined in this report.

Respectively Submitted,

for 
Donna L. Giles
Director of Personnel

Recommendation Approved

for 
Walter J. Slipe
City Manager

All Districts
September 27, 1988

RESOLUTION NO. 88-819

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

SEPTEMBER 27, 1988

AMENDING RESOLUTION 88-007 RELATING TO SALARY SCHEDULES, EMPLOYER-EMPLOYEE RELATIONS POLICY, AND DESIGNATION OF EXEMPT JOB CLASSIFICATIONS

APPROVED
BY THE CITY COUNCIL
SEP 27 1988
OFFICE OF THE
CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT RESOLUTION 88-007 IS AMENDED AS FOLLOWS, EFFECTIVE OCTOBER 1, 1988:

Section 1.

Exhibit A, Salary Schedules, Schedule #10, Confidential/Administrative, salaries is amended by:

The addition of the classification of Waste Reduction Coordinator with a salary of \$2,468.09 - \$3,000.05.

Section 2.

Exhibit B, Employer-Employee Relations Policy, is amended by:

The addition of the classification of Waste Reduction Coordinator to Confidential/Administrative.

ATTEST:

CITY CLERK

MAYOR