

DEPARTMENT OF
FIRE

DENNIS SMITH
FIRE CHIEF

CITY OF SACRAMENTO
CALIFORNIA

July 2, 1999

1231 I STREET
SUITE 401
SACRAMENTO, CA
95814-2979

PH 916-264-5266
FAX 916-264-7079

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Year 2000 Report

LOCATION AND COUNCIL DISTRICT: City-wide

STAFF RECOMMENDATION:

This report is for City Council information only.

CONTACT: Dennis Smith, Interim Fire Chief, 264-5268

FOR COUNCIL MEETING OF: July 20, 1999

SUMMARY:

The purpose of this report is to provide an overview of the joint City/County operational planning occurring for the Year 2000 conversion.

BACKGROUND INFORMATION:

The City and County are joint leads in the Operational Area. In an emergency the Operational Area serves as an intermediate level of government for status reporting and resources requests. There are 58 Operational Areas (one per County) in the State. The Operational Area is the conduit to Region IV of the State Office of Emergency Services. The Operational Area represents the Cities of Sacramento, Folsom, Isleton, Galt, Citrus Heights, the County of Sacramento, and the Special Districts located in the geographical area of the County boundaries.

In past emergency conditions, the City and County have functioned and located jointly to deal with situations affecting both jurisdictions. In preparation for the Year 2000 conversion the City and County have been conducting joint planning including the other cities and special districts through the Operational Area Council. The Operational Area Council is comprised of representatives from all of the cities, as well as agencies representing each type of special district within the Operational Area. The Operational Area Council traditionally meets quarterly but has begun meeting monthly in order to assure that communication occurs throughout the entire County. Both inter- and intra-agency coordination has proven to be the most effective way to deal with large scale events.

We are working with State OES to acquire early intelligence on the impacts to other parts of the world as well as the East Coast as the year changes across the international dateline. The Federal Bureau of Investigation has also been involved in providing information on anticipated areas of interest. This type of up-front coordination has become essential in minimizing the impact of a disaster or emergency on the citizens.

The City and County have been meeting more frequently to mobilize each agency's resources in the most efficient manner. Three areas have been identified to focus joint efforts: Emergency Operations Center /Public Safety; Public Education/Information; City/County interface on technology issues. City and County staff have been assigned to coordinate these overlapping areas.

The City Manager and County Executive have agreed that the Emergency Operations Center should be activated and operational prior to the new year. The existing location (the Convention Center) was deemed to be unacceptable due to anticipated New Year's Eve festivities planned for that facility. The City and County pursued a location which would be acceptable for this event and which was out of the flood plain. The EOC will be located at the La Sierra Community Center in Carmichael. We are currently in the process of installing the necessary phone lines and back up generation etc. to ready the facility. City and County departments having an emergency role will staff both the EOC and their Department Operation Centers.

In preparation the City and County will be conducting four table top exercises to identify areas of concern. They will include Law Enforcement; Fire; Utilities/Public Works/Energy; and Care & Shelter. These table top exercises will be concluded by the end of August and will serve as the building blocks to a functional exercise on November 19th which will include a full City/County Emergency Operation Center activation as well as activation of Departmental Operation Centers. The Emergency Operation Center will then be operational on December 28th and staffed beginning December 30th.

Police, Sheriff, City Fire as well as the Fire Districts are coordinating field incident action plans to address anticipated activity. Large venues have been surveyed and initial estimates of number and types of events detailed. More frequent intelligence sharing will occur as we become closer to the event.

City and County Public Education/Information will be coordinated whenever possible. The City has developed a targeted message to the public to: inform the public what to do; inform the public that we are prepared; and to minimize fear. A number of methods to distribute information to the public have been developed including informational brochures designed to reach both English and non English speaking populations (including: Spanish, Chinese, Vietnamese, Hmong) web sites designed to provide information on both the City and County website; a telephone hotline to answer and address the concerns of the public. The City and County plan a joint press conference for July 27th. Attached you will find a listing of all of the outreach tactics included in the public involvement plan.

The City and County technology departments (ICS & OCIT) will be independently responsible for the compliance of the respective software applications. Where overlap does not currently exist, there will be no attempt to create any part of a Y2K solution. Where overlap and/or interface does exist, we will coordinate remediation to ensure applications continue to function appropriately after remediate. If remediation will not be completed in time, we will work together to plan for service continuity in the absence of the applications.

The City and County technology departments will independently work with their respective agencies toward achievement of Year 2000 compliance and development of business resumption plans. The County may be able to provide backup facilities to the City for some computer operations in the event of power outages that interrupt service at the City's data processing center.

The City and County Geographic Information Systems (GIS) administrators will develop a plan to ensure geographic data is available to the EOC during Y2K operations. The Sacramento Regional Radio System will develop a plan to ensure business continuity and coordinate with affected agencies.

FINANCIAL CONSIDERATIONS:

Costs associated with this preparation/response will result in increase expenditures. Actual costs included in preparation include: EOC phones, power, supplies; and public education. Future costs associated with response include EOC/DOC/Field staffing; and associated supplies.

ENVIRONMENTAL CONSIDERATIONS:

This report does not include an activity which would be covered by CEQA (California Environmental Quality Act).

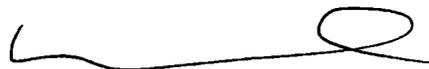
POLICY CONSIDERATIONS:

This is consistent with Councils direction to jointly plan and operate with the County in emergencies.

ESBD CONSIDERATIONS:

This report does not involve the procurement of supplies or services.

Respectfully Submitted:



Dennis Smith
Interim Fire Chief

Recommendation Approved:



ROBERT P. THOMAS
City Manager