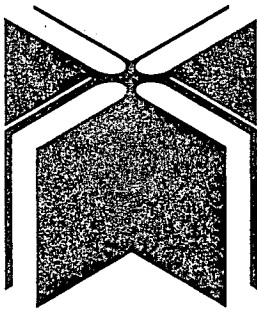


4



July 23, 1986

Budget & Finance Committee
Sacramento, California 95814

HONORABLE MEMBERS IN SESSION:

SUBJECT: REQUEST FOR STAFF AIDE POSITION IN THE LIBRARY

Sacramento Public Library
and Information Service

1010 8th Street
Sacramento, CA 95814-3576
916-440-5926

SUMMARY

This report recommends approval of one limited-term Staff Aide position until December 31, 1986, to meet an immediate need in the Library Department until an appropriate class specification can be developed.

BACKGROUND INFORMATION

See attached

FINANCIAL IMPACT

See attached

RECOMMENDATION

It is recommended that the City Council approve the use of the Staff Aide classification within the Library for up to six months at \$18.00 per hour.

Respectfully submitted,

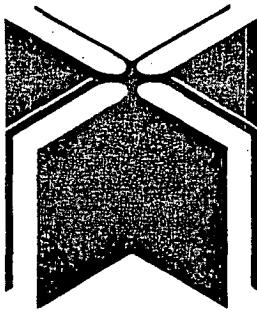
Rob Richard
Library Director

Recommendation Approved:

Solon Wisham, Jr., Assistant City Manager

RR:vse

July 29, 1986
All Districts



Sacramento Public Library
and Information Service

1010 8th Street
Sacramento, CA 95814-3576
916-440-5926

July 23, 1986

City Council
Sacramento, California 95814

HONORABLE MEMBERS IN SESSION:

SUBJECT: REQUEST FOR STAFF AIDE POSITION IN THE LIBRARY

SUMMARY

This report recommends approval of one limited-term Staff Aide position until December 31, 1986, to meet an immediate need in the Library Department until an appropriate class specification can be developed.

BACKGROUND INFORMATION

A classification study is in progress for all library positions. At the conclusion of the study, necessary revisions will be made to Library class specifications.

It is important that the Library have this position at this time for the 1985/86 year-end shared cost reconciliation and to prepare shared cost projections for 1986/87. Both of these activities impact City revenue.

There are also ongoing fiscal activities requiring attention. The Library has no staff to perform these duties at this time in the absence of the vacant Deputy Library Director, Administrative Services.

FINANCIAL IMPACT

Funds are available through the current Library budget. It is a shared cost position. It is recommended that the salary be set at \$18.00 per hour without benefits. The City's portion (44%) would be \$8,237. The County's portion (56%) will be \$10,483, since this is a shared cost position. The funds will come from Line 4258 (Other Professional Services): \$8,237 and 4101 (Salary and Wages) \$10,483, to be reimbursed by the County.

City Council

Page 2

RECOMMENDATION

It is recommended that the City Council approve the use of the Staff Aide classification within the Library for up to six months at \$18.00 per hour.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rob Richard by Gene Deason".

Rob Richard
Library Director

Recommendation Approved:

Walter J. Slipe, City Manager

RR:vse
Attachments

July 29, 1986
All Districts

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION AMENDING THE 1986/87 BUDGET TO INCLUDE
ONE LIMITED TERM STAFF AIDE FOR SIX MONTHS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO

1. One limited term Staff Aide (.5 FTE) be added to perform administrative budgeting duties until the classification study is completed and an appropriate class specification can be developed.
2. Transfer \$8,237 from 101-410-4120-4258 to 101-410-4120-4101.

MAYOR

ATTEST:

CITY CLERK