



CITY OF SACRAMENTO

3

DEPARTMENT OF PERSONNEL
PERSONNEL MANAGEMENT SERVICES DIVISION
801 NINTH STREET, ROOM 210
SACRAMENTO, CALIF. 95814
TELEPHONE (916) 449-5726/5729

DONNA L. GILES
DIRECTOR OF PERSONNEL

RECEIVED
DEC 27 1979

December 27, 1979

CITY MANAGER'S OFFICE

City Council
Sacramento, CA.

Honorable Members in Session:

SUBJECT: NEW CLASSIFICATION - SAFETY COORDINATOR

SUMMARY

The 1979-80 Personnel Department Budget provided for a new position responsible for the coordination of City of Sacramento Safety activities. The Civil Service Board, on December 18, 1979, approved a new classification called Safety Coordinator. The attached Resolution provides for the establishment of a salary range for the classification.

BACKGROUND INFORMATION

The 1979-80 Personnel Department Budget has a new position responsible for the coordination of Safety activities assigned to the Employee Services Division. The City of Sacramento previously had a Safety Officer in addition to a Training Officer. However, the 1978-79 Budget consolidated the two positions into a single classification - Safety and Training Officer. It has become necessary as a result of a larger number of on-the-job injuries and increased medical costs to have a new position responsible for the coordination of Safety activities within the City. As a result thereof, the City Council approved, in the Personnel Department Budget, the new position.

The Civil Service Board, at its meeting of December 18, 1979, approved the classification - Safety Coordinator. It is recommended that the City Council approve the attached Resolution, which will establish a salary for the new classification.

FINANCIAL DATA

The new position is budgeted within the current Personnel Department Budget. There will be no additional financial costs in the Personnel Department's Budget.

APPROVED
BY THE CITY COUNCIL

JAN 2 1979

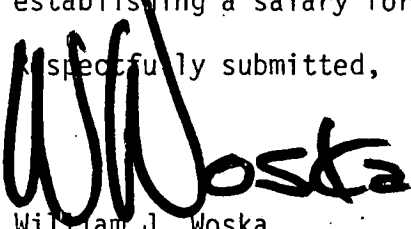
OFFICE OF THE
CITY CLERK

City Council
December 27, 1979
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RECOMMENDATION

It is recommended that the City Council approve the attached Resolution establishing a salary for the new classification - Safety Coordinator.

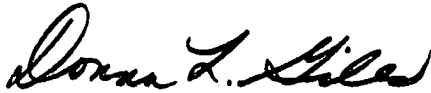
Respectfully submitted,



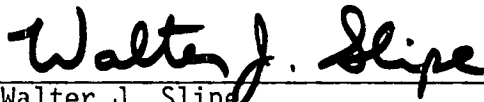
William J. Woska
Personnel Management Administrator

WJW/sch
att.

APPROVED:



Donna L. Giles
Director of Personnel



Walter J. Slipa
City Manager

RESOLUTION NO. 80-001

Adopted by The Sacramento City Council on date of

JANUARY 2, 1980

A RESOLUTION AMENDING RESOLUTION NO. 79-438,
DATED JULY 3, 1979, RELATING TO COMPENSATION
RATES AND SALARY RANGES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

Effective immediately the following classification is added to the list
of classifications:

<u>Code No.</u>	<u>Department & Class Title</u>	<u>Salary Schedule No.</u>	<u>Range No.</u>	<u>Approx. Monthly Salary Range</u>
	<u>DEPARTMENT OF PERSONNEL</u>			
10020	Safety Coordinator	VIII	9	1437 - 1749

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

JAN 2 1980

OFFICE OF THE
CITY CLERK

CITY OF SACRAMENTO

INTER-OFFICE ROUTING

To:

- Mayor / City Council Office
- City Manager
- Asst. City Manager
- Asst. City Manager, Community Development
- Asst. to City Manager
- Public Information
- City Clerk
- Finance Administration
- Revenues & Collections
- Purchasing
- Central Stores
- Accounting
- Utility Billing
- Data Processing
- City Treasurer
- City Attorney
- Planning Department
- Personnel Administration
- Employee Relations
- Employee Services
- Management Services
- Personnel Selections
- Training
- Police Department

To:

- Fire Department
- Fire Prevention
- Weed Abatement
- Emergency Planning
- City Engineer
- Asst. City Engr. Administration
- Animal Control
- Real Estate & Street Assessment
- Facility Maintenance
- Street Maintenance
- Traffic - Parking
- Water & Sewer
- Building Inspection
- Electrical Inspection
- Plumbing Inspection
- Community Improvement
- Waste Removal
- Equipment Maintenance

To:

- Museum & History Commission
- Recreation & Parks Administration
- Recreation
- Parks
- Golf
- Zoo

- Crocker Art Gallery
- Library Administration
- Housing and Redevelopment
- Community Center


Note:

- For Your Information
- Return with Recommendations
- Please Comment
- Prepare Draft and Return
- Prepare Letter
- Take Necessary Action
- Investigate and Report
- Per Your Request
- Reply, Send Copy To:

To: DONNA GILES, PERSONNEL DIRECTOR REFERRAL OF AGENDA ITEM, MEETING OF 1-2-80

Comments ITEM NO. 3: Request report re: why increase in number of job injuries
and increase in insurance costs. (Councilwoman Rudin)

cc: City Manager

Signature  Title or Dept. CITY CLERK Date 1-3-80
(1976)