



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

CONSENT  
August 31, 2010

Honorable Mayor and  
Members of the City Council

**Title: Contract: East Commerce Streetscapes Maintenance**

**Location/Council District:** District 1.

**Recommendation:** Adopt a **Resolution** awarding a one-year non-professional services agreement for the maintenance of the East Commerce Streetscapes with Golden Oaks Landscape for an amount not to exceed \$44,100 and options to extend the agreement for up to two additional one-year periods, with the total amount of the agreement including the optional two one-year extensions not to exceed \$135,800.

**Contact:** Juan Montanez, Street Services Manager, 808-2254; Erick Talavera, Program Specialist, 808-2272

**Presenters:** None

**Department:** Transportation

**Division:** Street Services

**Organization No:** 15001681

### **Description/Analysis**

**Issue:** The Street Services Division of the Department of Transportation has an ongoing need to maintain the landscaping along the transportation corridors within the City of Sacramento. Invitation for Bid No. B103497021 was issued for maintenance of the East Commerce Streetscapes. City Council approval is necessary to award a non-professional services agreement to Golden Oak Landscape.

**Policy Considerations:** The recommendations in this report are consistent with Sacramento City Code Section 3.56, Purchasing of Supplies and Services, as well as AP- 4101, Procurement of Non-Professional Services.

### **Environmental Considerations:**

**California Environmental Quality Act (CEQA):** Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative or

maintenance activities do not constitute a project and are therefore exempt from review.

**Sustainability Considerations:** The streetscape maintenance services purchased under this contract will support the goals of the City of Sacramento's Sustainability Master Plan by improving and optimizing the transportation infrastructure. Further, maintenance of streetscapes contributes to the quality of life by promoting "greening" within the City.

**Rationale for Recommendation:** Ten companies submitted responsive bids in response to Invitation for Bid No. B103497021 (see Attachment 2). Golden Oak Landscape is the lowest responsive and responsible bidder.

**Financial Considerations:** Streetscape maintenance is funded out of the department's Streetscape Maintenance operating budget. Streetscape maintenance contracts are primarily funded by fees from the Citywide Landscaping & Lighting District (Fund 2232) and 15 special districts. There are no General Funds planned for these services. There is sufficient funding available in the operating budget to support the projected maintenance requirements for fiscal year 2010/11. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for each fiscal year.

The approval of this project will support 3.88 jobs in the City of Sacramento based upon the model provided by the Federal Highway Administration (FHWA) of one new job for every \$35,000 of transportation project investment.

**Emerging Small Business Development (ESBD):** Golden Oak Landscape is certified by the City of Sacramento as an Emerging/Small Business Enterprise.

Respectfully Submitted by:



Juan Montanez  
Street Services Manager

Approved by:



Jerry Way  
Director of Transportation

Recommendation Approved:



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Gus Vina  
Interim City Manager

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**Attachment 1**

**Background**

In June 2010, Invitation for Bid No. B103497021 was issued to procure streetscape maintenance services . Eleven bidders responded to the solicitation. One of the eleven bid proposals was found to be non-responsive for failure to submit a complete bid and was rejected.

Based upon the results of that competitive solicitation, which may be found in Attachment 2, staff recommends award of a one-year non-professional services agreement, with two optional extensions, to the lowest responsive and responsible bidder, Golden Oak Landscape. The amount of the initial one-year purchase agreement will not exceed \$44,100. The total amount of the agreement, with two optional one-year extensions, will not exceed \$135,800. Golden Oak Landscape has no other contracts with the City for streetscape maintenance services.

The total amount of the agreement, \$135,800, includes \$11,860 for additional maintenance and repairs not included in the agreement's scope of work. The amount is based upon the amount of additional work typically required to address damage caused by vandalism, pest infestations, unseasonably high or low temperatures, and other unforeseen causes.

**BID No. 103497021 – EAST COMMERCE STREETSCAPES**

<u>Bid Item</u>	GOLDEN OAK LANDSCAPE	FALLEN LEAF LANDSCAPE	DOMINGUEZ LANDSCAPE	ROUSH LANDSCAPE	TRU GREEN LANDSCAPE CARE	PROCADIA LANDSCAPE	SIERRA LANDSCAPE AND MAINTENANCE
First Year	\$38,471		\$64,107.60	\$58,116.00	\$69,948.00	\$79,984.20	\$128,556.00
Second Year	\$39,236		\$64,710.44	\$58,116.00	\$69,948.00	\$81,584.04	\$132,960.00
Third Year	\$40,022.40		\$67,353.48	\$58,116.00	\$69,948.00	\$84,031.44	\$137,040.00
Repair Crew Rates	\$6,210		\$7,615.00	\$6,850.00	\$10,200.00	\$8,150.00	\$11,250.00
<b>Bid Total</b>	<b>\$123,939.70</b>		<b>\$203,786.52</b>	<b>\$181,198.00</b>	<b>\$220,044.00</b>	<b>\$253,749.68</b>	<b>\$409,806.00</b>
E/SBE 5% Pref	\$6,197		\$10,189.33	\$13,671.00	\$0.00	\$0.00	\$0.00
Prompt Pay Discount	\$2,355		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Bid Evaluation Total</b>	<b>\$115,387.74</b>	<b>NON-RESPONSIVE</b>	<b>\$193,597.19</b>	<b>\$167,527.00</b>	<b>\$220,044.00</b>	<b>\$253,749.68</b>	<b>\$409,806.00</b>

<u>Bid Item</u>	CAMELLIA CITY LANDSCAPE	CALIFORNIA LANDSCAPE ASSOCIATION	COAST LANDSCAPE MANAGEMENT	ARBOR PLUS TREE SERVICE			
First Year	\$71,616	\$123,600	\$71,778.72	\$40,323.36			
Second Year	\$71,616	\$126,060	\$73,572.96	\$41,907.36			
Third Year	\$71,616.00	\$128,580	\$75,412.32	\$41,907.36			
Repair Crew Rates	\$8,650	\$7,040	\$7,615.00	\$5,300.00			
<b>Bid Total</b>	<b>\$223,498.00</b>	<b>\$385,280.00</b>	<b>\$228,379.00</b>	<b>\$129,438.08</b>			
E/SBE 5% Pref	\$0.00	\$0.00	\$0.00	\$0.00			
Prompt Pay Discount	\$0.00	\$19,264.00	\$11,417.95	\$6,471.90			
<b>Bid Evaluation Total</b>	<b>\$223,498.00</b>	<b>\$386,016.00</b>	<b>\$216,961.05</b>	<b>\$122,966.18</b>			

The bid amounts represent the totals for the estimated quantities selected for evaluation purposes only.

Authorization is requested for a one-year non-professional services agreement, with two optional one-year extensions, for a total not to exceed \$135,800. The amount requested includes \$11,860 for additional maintenance and repairs not included in the agreement's scope of work, based upon the amount of additional work typically required to address damage caused by vandalism, pest infestations, unseasonably high or low temperatures, and other unforeseen causes.

**Attachment 3**

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**CONTRACT: EAST COMMERCE STREETSCAPES MAINTENANCE**

**BACKGROUND**

- A. The City has an ongoing need to maintain the streetscapes along its transportation corridors.
- B. In June 2010, the City issued Invitation for Bid No. B103497021 for streetscape maintenance services, and eleven bidders responded. Golden Oak Landscape was determined to be the lowest responsive and responsible bidder in the formal competitive process.
- C. There is sufficient funding available in the operating budget to support the projected maintenance requirements for fiscal year 2010/11. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for each fiscal year.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. A contract is awarded to Golden Oak Landscape for streetscape maintenance of the East Commerce Streetscapes in an initial amount of \$44,100 in year one, with options to extend the contract for up to two one-year periods. The total amount of the contract, with optional extensions, will not exceed \$135,800 for the three-year period.