



**REPORT TO
Utilities Rate Advisory Commission
City of Sacramento**

**1395 35th Ave. Sacramento, CA 95822
www.cityofsacramento.org/utilities**

**Discussion Calendar
9-26-2012**

**Honorable Chair and Members of
Utilities Rate Advisory Commission**

Title: Approval of Minutes for May 23, 2012

Location/Council District: (Citywide)

Recommendation: Approv Commission minutes for May 23, 2012 meeting

Contact: Stephanie Sandoval, Typist Clerk II, (916) 808-4019, Department of Utilities.

Presenters: N/A

Department: Department of Utilities

Division: Office of the Director

Organization No: 14001411

Description/Analysis

Issue: Minutes from May 23, 2012

Rational for Recommendation: Approval of commission minutes from May 23, 2012

Financial Considerations: N/A

Respectfully Submitted by: /s/ Stephanie Sandoval
Stephanie Sandoval
Typist Clerk II



Minutes City of Sacramento Utilities Rate Advisory Commission

COMMISSION MEMBERS:

Karen McBride	Steven Archibald, Chair	Carolyn Veal-Hunter
Scott Brown	Douglas Brown, Vice Chair	Jeff Donlevy
	Kevin Schubert	

CITY STAFF:

*Jessica Hess, Media and Communication Specialist
Holly Charléty, Deputy City Clerk
Joe Robinson, Senior Deputy City Attorney*

*New City Hall
915 I Street, 1st Floor – Council Chambers*

May 23, 2012 – 5:30 P.M.

The Utility Rate Advisory Commission is a commission of the City Council with review and recommendation authority. Its purpose is to review utility service rate proposals, develop recommendations on relevant issues regarding the setting of rates, hold rate hearings, and act as a liaison to the community to encourage understanding and participation.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located at the back of the room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. Hard copies are available at the Utilities Department (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=31.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Utilities Department at (916) 808-8260 at least 48 hours prior to the meeting.

MINUTES

May 23, 2012

*New City Hall
915 I Street – First Floor, Council Chambers*

All items listed are heard and acted upon by the Utilities Rate Advisory Commission unless otherwise noted.

Call to Order – 5:32 p.m.

Roll Call **Present:** Jeff Donlevy, Kevin Schubert, Douglas Brown, Steven Archibald, Scott Brown, Carolyn Veal-Hunter.
 Absent: Karen McBride.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. **Approval of Minutes for February 2, 2012**

Location: (Citywide)

Recommendation: Approve Commission minutes for February 2, 2012 meeting.

Contact: Holly Charléty, Deputy City Clerk, (916) 808-7605, City Clerk's Office.

Summary: Motion to approve the minutes by Douglas Brown, second by Carolyn Veal-Hunter. All present in favor, none opposed.

Action: Minutes Approved.

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

2. **Nomination/Selection of new Chair and Vice Chair for Utilities Rate Advisory Commission.**

Location: (Citywide)

Recommendation: Nominate and Select a new Chair and Vice Chair for the Commission.

Contact: Jessica Hess, Media and Communication Specialist, (916) 808-8260, Department of Utilities.

Summary: Nominations made for Douglas Brown and Karen McBride for Commission chair. Roll call vote taken, all in favor of Douglas Brown. Motion made to elect Douglas Brown as Commission chair by Scott Brown, second by Carolyn Veal-Hunter. All present in favor, none opposed. Nomination made for Karen McBride for vice Chair. Motion by Jeff Donlevy, second by Steven Archibald. All present in favor, none opposed.

Action: Motion to elect Douglas Brown as Commission Chair passed. Motion to elect Karen McBride as Commission Vice-Chair passed.

3. Utilities Rate Advisory Commission Ordinance Update.

Location: (Citywide)

Recommendation: Receive and file. Update on the Ordinance pertaining to the Commission.

Contact: Jessica Hess, Media and Communication Specialist, (916) 808-8260, Department of Utilities.

Summary: Staff update on the ordinance for the commission. Presenting to Law and Leg on June 7th a proposed amendment to change the definition of department from Utilities to whichever department is providing the water, sewer, drainage or solid waste services. Will then go in front of Council in late July.

Action: Receive and File.

4. Report on 2012 Business Plan for the Solid Waste and Recycling Division

Location: (Citywide)

Recommendation: Receive and File. Review presentation given to Council on March 20, 2012 regarding the Solid Waste Business Plan.

Contact: Steve Harriman, Integrated Waste General Manager, (916) 808-4949, Department of General Services.

Summary: Staff review of presentation given to council in March with a plan to return to Council in late June. Provided an update on activities related to the 2012 Solid Waste Business Plan including a department background, information regarding commercial and residential programs, and potential funding for illegal dumping program.

Action: Receive and File.

Public Comments- Matters Not on the Agenda

5. No Public Comments

Commission Ideas, Questions and Announcements

6. Steve Archibald and Scott Brown updated the commission on action taken by Council regarding a Utility Rate Assistant Program presented on 5/22/12.

7. Introduction of new Solid Waste Staff that will be assisting with Commission support.

Adjournment: 7:13 p.m.