



REPORT TO COUNCIL

City of Sacramento

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CONSENT
January 5, 2006

Honorable Mayor and
Members of the City Council

Subject: Request for Permanent Staffing for Two 4th "R" Child Care Locations

Location/Council District: John Morse Elementary School, 1901 60th Avenue (District 5) and Regency Park Elementary School, 5901 Bridgecross Drive (District 1)

Recommendation: Adopt a Resolution to: 1) increase the staffing for the 4th "R" Child Care Program by 8.5 full-time equivalent (FTE) positions; and 2) amend the operating budget in the 4th "R" Fund 474 by \$351,127.

Contact: David Mitchell, Program Manager, 808-6076

Presenter: N/A

Department: Parks and Recreation

Division: Recreation and Human Services

Organization No: 4733

Summary:

The 4th "R" Child Care program provides consistently high quality child care on the campuses of 24 local elementary schools. As attendance at new locations increases, there is a corresponding need for additional staffing. Due to increased attendance at two locations, authorization is requested for an additional 8.5 full-time equivalent (FTE) positions. All expenses are covered by fees and grants and no General Fund contribution is required.

Committee/Commission Action: None with this item.

Background Information:

The 4th "R" Child Care program, operated by the Department of Parks and Recreation, continues to grow with the population of Sacramento and provides a consistently high quality and valuable service to 2,500 Sacramento children. In operation since 1986, 4th "R" currently operates 25 separate programs on 24 elementary school campuses within four school districts. Child care services are provided before, during, and after school

hours, from 7:00 A.M. to 6:00 P.M., throughout the year. Ninety percent of the children are served at competitive market rates, including those whose parents have been referred to alternative funding sources that share the costs with the parents. The remaining ten percent qualify for free or greatly reduced rates funded by a grant awarded to the City by the State.

4th "R" operations at John Morse Elementary School began in 2001. Within three years, attendance had increased to a level at which a 4th "R" building on the campus could be justified. Council authorized construction of the building in partnership with the school district on July 27, 2004. Now that attendance has been averaging 75 children per day, permanent staffing to operate this facility is justified – 1.0 FTE career Program Coordinator, 1.0 FTE career Program Developer, and 1.75 FTE non-career Recreation Aide for this site.

The 4th "R" program at Regency Park Elementary School began in September 2004. Because of rapid residential growth in North Natomas, attendance quickly reached a sustainable level. On May 24, 2005, Council authorized a joint use agreement with the Rio Linda Union School District that enabled the school district to apply for matching construction funds from the State of California. That application was approved, and design is proceeding on a child care and pre-school building to be constructed at this campus. The 4th "R" and pre-school provider each are contributing funds to this project. Average daily attendance is now 73 students. The school recently installed more than a dozen new classrooms, leading to an expected increase of the school population of approximately 300 children. With 20% of a school's students typically attending a 4th "R" program, 4th "R" attendance is projected to increase. Staff is requesting authorization for 1.0 FTE career Program Coordinator, 1.0 FTE career Program Developer, and 1.75 FTE non-career Recreation Aide for this site.

In addition to the staff working on the school campuses, staff is requesting authorization for 1.0 FTE career Clerk II to work in the 4th "R" office. This position will support all 25 programs with the attendance records, registrations, subsidy applications, and cash handling.

Financial Considerations:

An additional 8.5 full-time equivalent (FTE) positions are requested, as follows: 2.0 career Program Coordinator, 2.0 career Program Developer, 1.0 career Clerk II and 3.5 non-career Recreation Aide. The annual cost for these positions is \$306,127, with an additional \$45,000 for supplies and services, for a total of \$351,127.

The 4th "R" child care program is a fee-based, self-sufficient program. No General Fund dollars are used in the delivery or administration of the program. Funding for the new positions and supplies will come from the 4th "R" Fund (474) from the fees charged to the parents whose children are served by the child care facilities.

Environmental Considerations:

There are no environmental considerations with this report.

Policy Considerations:

This report is consistent with the City's strategic plan to achieve sustainability and enhance livability.

Emerging Small Business Development (ESBD):

There are no ESBD considerations with this report.

Approved by: 
Robert G. Overstreet II
Parks and Recreation Director

Recommendation Approved:



for RAY KERRIDGE
Interim City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

**AUTHORIZING INCREASED STAFFING AND
A BUDGET AMENDMENT
FOR THE 4TH "R" CHILD CARE PROGRAM**

BACKGROUND

- A. The 4th "R" Child Care program has provided a consistently high quality and valuable service since 1986. Child care services are provided before, during, and after school hours, from 7:00 A.M. to 6:00 P.M. throughout the year. The program serves approximately 2,500 children each year at 25 programs on 24 elementary school campuses.
- B. Average attendance at John Morse Elementary School (1901 60th Avenue, Sacramento City Unified School District) is 75 children per day and at Regency Park Elementary School (5901 Bridgecross Drive, Natomas Unified School District) is 73 children per day. Now that attendance has reached this level, permanent staffing to operate these facilities is justified.
- C. The 4th "R" child care program is a fee-based, self-sufficient program. No General Fund dollars are used in the delivery or administration of the program. Funding for the new positions and supplies will come from the 4th "R" Fund (474) from the fees charged to the parents whose children are served by the child care facilities.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

Section 1. The Department of Parks and Recreation's authorized staffing is increased by a total of 8.5 FTE as follows:

- 2.0 FTE Program Coordinator
- 2.0 FTE Program Developer
- 1.0 FTE Clerk II
- 3.5 FTE Recreation Aide

Section 2. The Department of Parks and Recreation's operating budget is increased as follows:

Expense	Labor	474-450-4733-4198	\$306,127
	Services & Supplies	474-450-4733-42xx	<u>\$ 45,000</u>
	Total		\$351,127
Revenue	Parent Fees	474-450-4733-3630	\$351,127