



**REPORT TO
Personnel and Public Employees Committee
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org**

**Consent
March 2, 2010**

**Honorable Chair and Members of
The Personnel and Public Employees Committee**

Title: Approval of Personnel and Public Employees Committee Minutes

Location/Council District: (Citywide)

Recommendation: Approve the Committee's meeting minutes of February 16, 2010.

Contact: Stephanie Mizuno, Assistant City Clerk, (916) 808-8093

Presenters: None

Department: City Clerk's Office

Division: N/A

Organization No: 04001011

Description/Analysis

Issue: Approve the minutes to confirm the action of the meeting for the official record.

Considerations: None

Rational for Recommendation: Approving the minutes confirms the action of the meeting.

Approved by: _____

Stephanie Mizuno,
Assistant City Clerk

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MINUTES

City of Sacramento

Personnel and Public Employees Committee

MEMBERS:

RAYMOND L. TRETHERWAY III, Chair (D-1)

ROBERT KING FONG (D-4)
Member

KEVIN MCCARTY (D-6)
Member

BONNIE PANNELL (D-8)
Vice-Chair

CITY STAFF:

Randi Kay Stephens
Executive Assistant

Stephanie Mizuno
Assistant City Clerk

Katia Ligaiviu
Deputy City Clerk

Larry Duran
Sr. Deputy City Attorney

New City Hall
915 I Street, 1st Floor – Council Chambers

February 16, 2010 – 1:30 P.M.

The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit <http://www.cityofsacramento.org/clerk/council-agendas/>.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

MINUTES

February 16, 2010

*New City Hall
915 I Street – First Floor, Council Chambers*

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

Call to Order – 1:30 p.m.

Roll Call- Regular session called to order by Chair Tretheway at 1:37 p.m. on Tuesday, February 16, 2010 at the Sacramento City Hall Council Chamber.

Present - Bonnie Pannell, Kevin McCarty (arrived at 1:47), Robert King Fong and Raymond Tretheway.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. **Approval of Minutes for December 15, 2009**

Location: (Citywide)

Recommendation: Approve Committee minutes for December 15, 2009.

Contact: Stephanie Mizuno, Assistant City Clerk, (916) 808-7200, Office of the City Clerk.

Action: Moved/Seconded: Member Pannell/Member Fong

Yes: Members Fong, Pannell and Tretheway

Absent: McCarty

Motion **passed** to adopt the December 15, 2009 meeting minutes.

Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

2. **Review of Applications for Development Oversight Commission**

Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, Office of the City Clerk, (916) 808-7200; Janis Franklin, Program Specialist, Community Services Development Department, (916) 808-7705.

Action: Moved/Seconded: Member Pannell/Member Fong

Yes: Members Fong, Pannell and Tretheway

Absent: McCarty

Motion **passed** to nominate John Febbo, Matt Hedges or Jeffrey Stowell to two seats in Category A (building industry professional); and to nominate Michael Mencarini to one seat in Category B (representing a building industry trade organization).

3. Review of Applications Housing Codes Advisory and Appeals Board

Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, Office of the City Clerk, (916) 808-7200; Ron O'Connor, Code Enforcement Manager, Code Enforcement Department, (916) 808-8183.

Action: Moved/Seconded: Member Pannell/Member Fong

Yes: Members Fong, Pannell and Tretheway

Absent: McCarty

Motion **passed** to nominate Melisa Gaudreau (incumbent) and Michael J. Avery (incumbent) to two seats in the Category (interested individuals who are not employees of the City of Sacramento).

4. Review of Applications for Small Business Development & Employment Advisory Board

Location: (Citywide)

Recommendation: Nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, Office of the City Clerk, (916) 808-7200; Charlotte Broussard, Program Analyst, Economic Development Department, (916) 808-8174.

Action: Moved/Seconded: Member Pannell/Member Fong

Yes: Members Fong, Pannell and Tretheway

Absent: McCarty

Motion **passed** to nominate Trina McKie (incumbent) as the first preferred candidate to one position in Category B (actively involved in employment issues and/or possess substantial knowledge and experience concerning employment issues, and equal employment opportunity in the Sacramento area); and Victoria Castaneda or Tom Dyer or Ognian A. Gavrilov as the second preferred candidates to one seat in Category B.

5. Nomination and Selection of Vice-Chair.

Location: (Citywide)

Recommendation: Nominate and select Vice-Chair.

Contact: Stephanie Mizuno, Assistant City Clerk, Office of the City Clerk, (916) 808-7200.

Action: Moved/Seconded: Member Fong/Member Pannell

Yes: Members Fong, Pannell and Tretheway

Absent: McCarty

Motion **passed** to select Kevin McCarty as vice-chair for 2010.

Public Comments- Matters Not on the Agenda

6. None

Member Comments, Ideas and Questions

7. None

Adjourned at 1:46 p.m.

Raymond L. Tretheway, Chair

Attest:

Committee Clerk-Secretary