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# CITY OF SACRAMENTO

## DEPARTMENT OF PARKS AND COMMUNITY SERVICES

ROBERT P. THOMAS  
Director

G. ERLING LINGGI  
Assistant Director

CROCKER ART MUSEUM DIVISION  
GOLF DIVISION  
METROPOLITAN ARTS DIVISION  
MUSEUM AND HISTORY DIVISION  
RECREATION DIVISION  
PARKS DIVISION  
ZOO DIVISION

February 14, 1986

Budget and Finance Committee  
Sacramento, California

Honorable Members in Session:

SUBJECT: Lease of Storage Facilities for Sacramento Museum and History  
Division and the Crocker Art Museum

### SUMMARY

This report provides information about the growth of the division collections and the status of the Museum and History Division budget. In addition, it identifies the critical need for storage space for the Crocker Art Museum. This report recommends that additional storage facilities be leased. No increase in funds is required for this fiscal year. Increased funds will be requested in FY 1986-87.

### BACKGROUND INFORMATION

The Division, in early 1982, accepted a collection from the McClatchy family consisting of archival and artifactual material. Most of the collection was amassed by the late Eleanor McClatchy. The collection includes the gold rush letter; journals and art; early newspapers; printing in a local, national and international perspective; cartography; printing equipment; and McClatchy personal and corporate archives. The collection is appraised at over \$1,500,000.

Even though this gift was accepted almost four years ago, the Division has not had to transfer the bulk of the collection to City-controlled storage facilities - the result of a generous contribution of storage space by McClatchy Newspapers. The space occupied by the collection exceeds 9,000 square feet.

McClatchy Newspapers has requested the collections be immediately relocated because of development activities that surround them related to light rail near the Sacramento Bee. The issue is so critical for them that they have agreed to pay the major transportation costs of the move, which will exceed \$10,000.

Staff has been steadily relocating portions of the collections over the past two to three years. The existing storage space at 1930 J Street is fully occupied, and recently the rare book room and the Spacesaver storage at the History Center have been filled to capacity.

With all available space occupied, additional storage space is critical until permanent ancillary facilities in Miller Park are complete (estimated to take three years).

Crocker Art Museum is about to embark on a project to restore the Crocker Home (annex) and remodel the interior space to integrate with the museum complex. During this construction period, which will begin in April of 1986 and not be completed until November of 1987, space is needed to house all the artifacts currently stored in the annex. In addition, only a limited number of the artifacts will be brought back and displayed in the annex.

A total of \$143,200 was budgeted for the Museum and History Division office and storage space including \$19,600 for additional leased space. The Crocker Art Museum has \$6,000 available for leased storage space. With approximately five months remaining in the fiscal year, \$16,380 will be necessary for the storage lease in addition to miscellaneous expenses for improvements including telephone, security, furniture, equipment and utilities estimated at \$8,000. This would entail a 1985-86 FY expense of \$24,380 to meet both the Museum and History Division and Crocker Art Museum needs. Museum and History and Crocker Art Divisions have \$24,380 available this fiscal year for this lease.

The McClatchy Newspaper Corporation has made a generous offer to move and hold the collection temporarily until the City leased facilities are available and then relocate the collection to that new location at a cost to McClatchy Newspapers in excess of \$10,000. Should this lease not be approved, McClatchy Newspapers could request the City to remove the City's property from McClatchy leased or owned facilities. Currently, no facilities are available to receive and care for the collection and the City would have to bear the relocation costs.

#### FINANCIAL DATA

The cost for the remainder of FY 1985-86 totals \$24,380. Funds are available in the Museum and History Division budget (\$18,330) and Crocker Art Museum budget (\$6,000) in the salary category. Authorization to transfer \$6,000 from the Employee Services to the Other Services and Supplies (Rental of Real Property) line is requested. Employee Services funds are available from salary savings from the Curator position which was only filled half-time this fiscal year. No new funds are requested.

The annual cost of this lease is \$39,312 in addition to associated costs for utilities, security and telephone estimated at \$12,096 (based upon 12 cents per square foot per month) for a total annual cost of \$51,408. Annual costs for the Crocker Art Museum would be \$16,920. Annual costs for the Museum and History Division would be \$34,488. For FY 1986-87 and subsequent years of the lease, this lease would require an increase in annual support of \$14,383 for the Sacramento Museum and History Division budget and \$16,920 for the Crocker Art Museum. Funds for these annual costs will be requested in the Museum and History and Crocker Art Museum FY 1986-87 budget.

RECOMMENDATION

It is recommended that the Budget and Finance Committee review this report and refer it to the full City Council for action. Further, it is recommended that the City Council authorize the City Manager:

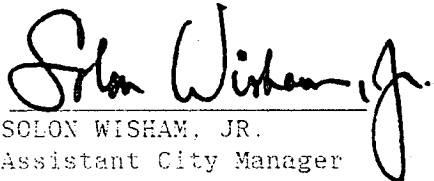
1. to negotiate and approve a lease for approximately 3,400 square feet of collections holding space on a three year lease with provisions to renew for up to two years; and
2. amend the FY 1985-86 budget for the Crocker Art Museum by transferring \$6,000 from Employee Services to Other Services and Supplies.

Respectfully submitted,



ROBERT P. THOMAS, Director  
Parks and Community Services

Recommendation Approved:



SOLON WISHAM, JR.  
Assistant City Manager

RPT:ja

February 25, 1986  
All Districts

## RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE FOR  
221-A LATHROP WAY, SUITE A, SACRAMENTO, CALIFORNIA;  
AND AMENDING THE FY 1985-86 OPERATING BUDGET FOR THE  
DEPARTMENT OF PARKS AND COMMUNITY SERVICES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That the City Manager is hereby authorized and directed to execute a lease between the City of Sacramento and Emkay-Land Company Venture to lease 221-A Lathrop Way, Suite A, Sacramento, California.
2. That the FY 1985-86 operating budget for the Department of Parks and Community Services, Crocker Art Division, is hereby amended by transferring \$6,000 from the Employee Services budget line No. 1-01-4630-0000-4101 to the Other Services and Supplies budget line No. 1-01-4630-4231 (Rental of Real Property).

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK