

Examination July 21, 1933. After reviewing the correctness of the marking of the examination papers, three were found that did not have typing or transcription sheets accompanying them and the Secretary was instructed to correct these papers in case applicants should appear later and be able to satisfactorily identify extra typing and transcription sheets found upon the floor of the examination room immediately upon completion of the typing tests. The Board thereafter opened the Identification Sheets of each examination paper which had a grade of seventy or more, both for Part One and Part Two of the examination. The Secretary was instructed to open the Identification Sheets of the remainder, all of whom had failed. The Secretary was also instructed to mail a notice to each who had not received a passing grade and in said notice mention that all papers were subject to review by the Board, providing a request to do so was made in writing within thirty days.

STENOGRAPHER'S EXAMINATION NO. 76
PERSONAL FITNESS DATES

After discussion, the following dates were determined upon for holding Personal

Fitness Examinations:

Wednesday October 4, 1933, 7:00 o'clock P.M.

Thursday October 5, 1933, 7:00 o'clock P.M.

Friday October 6, 1933, 7:00 o'clock P.M.

and the Secretary was instructed to notify those who had received a grade of seventy or more in both Part One and Part Two of the examination to appear in alphabetical order.

LORETTA FARRELL
CLASSIFICATION

Miss Farrell, an employee
in the Assessor-Collector's

September 29, 1933.

office, appeared before the Board requesting information relative to her classification, stating that she felt that she had been doing a Senior Clerk's duties rather than those of a Junior Clerk, which classification she now holds. Upon being instructed as to the difference between the two classifications and that a Senior Clerk was one who had responsible charge of work and other employees she stated that she had misunderstood the difference between the two classifications and that her duties were not those of a Senior Clerk.

There being no further business, the Board adjourned at 5:10 o'clock P.M. to meet again at 6:45 o'clock P.M. Wednesday evening October 4, 1933.

H. H. Jaqueth.
Secretary.

APPROVED:

Levy Deise
Vice President.