



INFORMATION TECHNOLOGY
DEPARTMENT

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April 18, 2005

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City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: APPROVAL OF SUPPLEMENTAL AGREEMENT NO. 2 TO CITY
MANAGER AGREEMENT NO. 2004-1025 WITH CORETECHS INC. TO
PROVIDE NETWORK CONSULTING SERVICES**

LOCATION AND COUNCIL DISTRICT: Citywide – All Districts

RECOMMENDATION:

This report recommends that the City Council adopt the attached resolution that authorizes the City Manager and the City Clerk to execute Supplement Agreement No. 2 to City Manager Agreement No. 2004-1025 with Coretechs Inc. This Supplemental Agreement is for the continued staffing and support to provide network, desktop, server, and web consulting services citywide for an amount not-to-exceed \$250,000 during Fiscal Year 2005/06.

CONTACT PERSON: Stephen Ferguson, Chief Information Officer, 808-8600
Karl Rosander, Information Technology Manager, 808-8262

FOR COUNCIL MEETING OF: May 10, 2005

SUMMARY:

This report recommends that the City Council authorize the City Manager and City Clerk to execute Supplement Agreement No. 2 to City Manager Agreement No. 2004-1025 with Coretechs Inc. The amount is not-to-exceed \$250,000 for supplemental staffing to provide network, desktop, server and web consulting services during Fiscal Year 2005/06.

COMMITTEE/COMMISSION ACTION: None Required

BACKGROUND INFORMATION:

- On November 30, 2004, City Manager Agreement No. 2004-1025 in the amount of \$90,000 with Coretechs Inc. for supplemental staffing to provide network, desktop, server, and web consulting services was executed.
- On January 11, 2005, Council approved Supplement Agreement No. 1 to City Manager Agreement No. 2004-1025 in the amount of \$170,000 with Coretechs Inc. for the supplemental staffing to provide network, desktop, server and web consulting services was executed.
- This recommendation for Supplement Agreement No. 2 is for continued support in the areas of network, desktop, server, and web consulting services to ensure the City's network is as secure and reliable as possible. Coretechs Inc. has successfully provided the City these consulting services in the past and has familiarity with the City's staff, the complexity of the hardware and software, and the need to quickly react to the increased number of moves, adds, and deletions requested of the Information Technology (IT) Department. The professional services agreement executed with Coretechs is the result of a competitive Request for Proposal (RFP) to provide network, desktop, server, and web consulting services to the City of Sacramento for 1 year with up to (4) four 1 year mutually agreed upon extensions.
- The projects that this Supplemental Agreement No. 2 will support are as follows:
 - Ongoing supplemental staffing needed to support the New City Hall Network, Server, VoIP Phones and Desktop installations, configurations, moves and problem resolutions.
 - Web Services needed to support the migration, configuration and security of the City's Internet and Intranet Web Servers.
 - Desktop, Network, and Server consulting services and supplemental staffing to support City Departments with IT related projects and tasks.
 - Testing, migration, deployments, and configuration services necessary to support the transition of multiple servers and operating systems to consolidated servers on the Linux server platform IBM e-Servers).
- It is recommended that the City Council adopt the attached resolution authorizing the City Manager and City Clerk to execute Supplement Agreement No. 2 to City Manager Agreement No. 2004-1025 with Coretechs Inc. This Supplemental Agreement is for the continued staffing and support to provide network, desktop, server and web consulting services in an amount not to exceed \$250,000 during Fiscal Year 2005/06.

FINANCIAL CONSIDERATIONS:

No additional funding is needed. The funding for Supplemental Agreement No. 2 to City Manager Agreement No. 2004-1025 for \$250,000 will come from New City Hall IT CIP budget (711-500-CE87-4258 - \$175,000) and the Fiscal Year 2005/06 IT Operating Budget (101-130-1331-4462 - \$75,000). Approval of this Supplemental Agreement No. 2 will bring the new not-to-exceed amount with Coretechs Inc. for the supplemental staffing to provide network, desktop, server, and web consulting services to a total of \$510,000 for Fiscal Year 2005/06.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or material which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA) according to CEQA Guidelines, Section 15061(b)(1), 153778(b)(3).

POLICY CONSIDERATIONS:

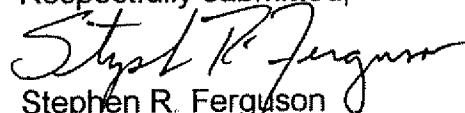
This recommendation is in support of the City's Information Technology Strategic Plan and is specifically related to Goal #1: City information technology systems and applications are supported by a secure, reliable, flexible, and scalable technical infrastructure.

In addition, the requested action is consistent with existing policy concerning professional service agreements and Chapter 3.64.020 of Sacramento City Code.


ESBD CONSIDERATIONS:

Coretechs Inc. is a City-certified ESBD.

Respectfully submitted,


Stephen R. Ferguson
Chief Information Officer

RECOMMENDATION APPROVED:


Robert P. Thomas
City Manager

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 2 TO CITY MANAGER AGREEMENT 2004-1025 WITH CORETECHS INC. FOR THE SUPPLEMENTAL STAFFING TO PROVIDE NETWORK, DESKTOP, SERVER AND WEB CONSULTING SERVICES IN AN AMOUNT NOT-TO-EXCEED \$250,000

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

The City Manager and City Clerk are hereby authorized to execute Supplemental Agreement No. 2 to City Manager Agreement No. 2004-0010 with CoreTechs Inc., in an amount not-to-exceed \$250,000 in Fiscal Year 2005/06 for the supplemental staffing to provide network, desktop, server, and web consulting services for the Information Technology Department.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

