

CITY OF SACRAMENTO

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DEPARTMENT OF COMMUNITY SERVICES

3520 FIFTH AVENUE
(916) 449-5200

SACRAMENTO, CA 95817

CROCKER ART MUSEUM DIVISION
GOLF DIVISION
METROPOLITAN ARTS DIVISION
MUSEUM AND HISTORY DIVISION
RECREATION DIVISION
PARKS DIVISION
ZOO DIVISION

SOLON WISHAM, JR.
DIRECTOR

CITY MANAGER'S OFFICE

December 26, 1979

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Museum and History Division - Authorization to
Submit Grant Applications to the National Historical
Publications and Records Commission

SUMMARY

This report recommends authorization for the Museum and History Division to submit two grant applications to the National Historical Publications and Records Commission (NHPRC); one for \$39,300 and another for \$69,093. Both grant requests are for extensions of grant projects previously approved and now in progress. The additional grants will enable the completion of the projects by mid-July, 1981.

BACKGROUND INFORMATION

Resolution No. 79-068, adopted on February 6, 1979, approved grant funds from NHPRC to conduct two projects as follows.

The first grant for \$28,200 initiated Phase I of the Museum and History Division's project to conduct an inventory of all noncurrent, unclassified public records retained (and/or in storage) by the departments throughout the City and County. The purpose of the inventory was to ascertain the historical significance of these needs and incorporate same into the collections of the Museum and History Division. The grant also provided funds to arrange and catalog the records which are acquired by the Division. The funding period for Phase I was for twelve months, expires on June 30, 1980.

The Phase II extension grant of \$39,300 will provide for the completion of the project: to finish the inventory, to complete the organization and catalog of the records, and to

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BY THE CITY COUNCIL

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CITY CLERK

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publish a guide to the public records holdings in the Museum and History Division. Phase II is scheduled to begin July 1, 1980 and to be completed by June 30, 1981.

When Museum and History Division applied for Phase I of the second grant, the California Historical Records Advisory Board of the California Heritage Commission reviewed the application. The State Board forwarded the request to the National Historical Publications and Records Commission as a priority project for funding in California. The State Board viewed the City application as a model pilot project for future public records programs throughout the state. At the same time, the Advisory Board prepared its own application for statewide archives education and consultant services project. NHPRC reviewed this application and determined that the Museum and History Division's project and the State Advisory Board's project should run simultaneously and from the same location so that the programs could provide mutual benefit. As a result of this decision, NHPRC requested that the City of Sacramento accept the grant for the Advisory Board's project and that the City serve as the fiscal agent. The City Council concurred (Resolution No. 79-068), and the grant of \$73,396 was awarded for the seventeen month project. The State Advisory Board is also submitting a Phase II grant application of \$69,093 for an extension of the current grant. This request of the Phase II grant will be for ten months, starting August 15, 1980 through July 15, 1981.

FINANCIAL DATA

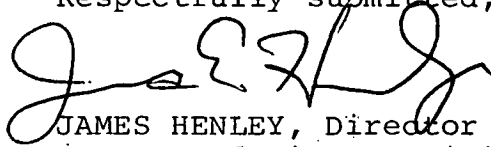
No City matching funds are required to obtain the extension of the two grants described in this report. The City staff estimates that the actual expense to the City to administer the grants during FY 80-81 is \$2,400. The operational expense included in that estimate is for the use of a City vehicle to support the program and to cover printing and distribution of an informational guide on the two projects.

RECOMMENDATION

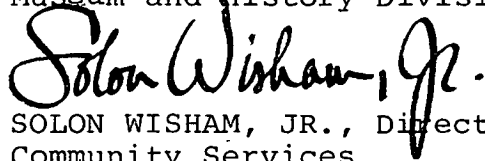
It is recommended that the City Council, by resolution, authorize the Museum and History Division to submit a City application for a grant of \$39,300 and to apply on behalf of the State Advisory Board for a grant of \$69,093.

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Respectfully submitted,



JAMES HENLEY, Director
Museum and History Division



SOLON WISHAM, JR., Director
Community Services

Recommendation Approved:


WALTER J. STIPE
City Manager

JH/SW/jjs

Attachment

January 2, 1980
All Districts

RESOLUTION NO. 80-002

Adopted by The Sacramento City Council on date of

RESOLUTION AUTHORIZING MUSEUM AND HISTORY
DIVISION TO SUBMIT TWO GRANT APPLICATIONS
TO THE NATIONAL HISTORICAL PUBLICATIONS
AND RECORDS COMMISSION.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the Museum and History Division, Department
of Community Services, is hereby authorized to submit
two grant applications to the National Historical Pub-
lications and Records Commission for a grant of thirty
nine thousand three hundred dollars (\$39,300) and six-
ty nine thousand ninety three dollars (\$69,093) to
develop and arrange the historical public records
collection.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

JAN 2 1979

OFFICE OF THE
CITY CLERK