



APPROVED  
BY THE CITY COUNCIL

JUN 10 1997

OFFICE OF THE  
CITY CLERK

1.8

DEPARTMENT OF  
FINANCE  
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

June 10, 1997

PS:Admin:97036:RBH:SA:bd

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

PH 916-433-6240  
FAX 916-399-0263

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1752 FOR TRAILER MOUNTED TREE STUMP CUTTERS IN THE TOTAL AMOUNT OF \$65,012.04**

**LOCATION AND COUNCIL DISTRICT:** City-wide; all districts

**RECOMMENDATION:**

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1752 for Trailer Mounted Tree Stump Cutters. Award is recommended to Vermeer, Inc., 7280 Johnson Drive, Pleasanton, CA 94588, in the total amount of \$65,012.04.

**CONTACT PERSONS:** Robert Summersett, Fleet Superintendent, 433-6309  
Steve Alstrom, Senior Buyer, 433-6343

**FOR COUNCIL MEETING OF:** June 10, 1997

**SUMMARY:**

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing equipment in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1752 for Trailer Mounted Tree Stump Cutters.

**BACKGROUND:**

These two (2) trailer mounted tree stump cutters are being purchased by the Fleet and Facility Management Division of the Department of Public Works. They will be used by the Neighborhood Services Department, Tree Services Division.

Staff recommends that the contract be awarded to Vermeer, Inc., 7280 Johnson Drive, Pleasanton, CA 94588, in a total amount not exceed \$65,012.04. Theirs was the only bid received as shown in the attached bid tabulation sheet. It is also requested that the City Council authorize subsequent purchases of identical units under the same terms and conditions within 365 days of award providing such purchases have been approved and budgeted by the City Council.

**FINANCIAL CONSIDERATIONS:**

Funds for this purchase are available in the Fleet and Facility Management Division's FY96/97 budget for new and replacement vehicles.

**ENVIRONMENTAL CONSIDERATIONS:**

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).


**POLICY CONSIDERATIONS:**

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

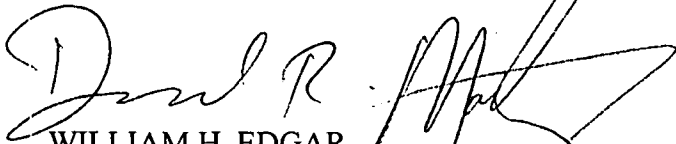
**MBE/WBE EFFORTS:**

Requests for bid (RFB) were sent to six contractors, two of which are Minority or Woman-Owned Business Enterprises. No response was received from an M/WBE firm.

Respectfully Submitted,

  
Robert B. Holbrook  
Procurement Services Manager

**RECOMMENDATION APPROVED:**

  
WILLIAM H. EDGAR  
City Manager

1 Attachment

**BID TABULATION SHEET FOR BID NO. 1752  
TRAILER MOUNTED TREE STUMP CUTTERS**

<u>Bidder</u>	<u>Unit Price</u>	<u>Total Less Sales Tax</u>	<u>M/WBE Preference</u>	<u>Prompt Payment Discount</u>	<u>City Tax Preference</u>	<u>Evaluation Total</u>
Vermeer, Inc.	\$30,168.00	\$60,336.00	None	1% - 20 days <\$603.36>	None	<u>\$59,732.64</u>

**Total Award of Contract To:** Vermeer, Inc.  
7280 Johnson Drive  
Pleasanton, CA 94588

**Total Amount of Contract:** \$65,012.04 <sup>(1)</sup>

**Using Department:** Dept. Public Works,  
Fleet & Facility Mgmt. Div.

**Total Bid Amount:** \$65,012.04  
(Includes Sales Tax)

**Due Date:** May 14, 1997

**Original Estimated Cost:** \$60,000.00

<b>Total No. of Bids Solicited</b>	<b>No. of M/WBE Bids Solicited</b>	<b>No. of M/WBE Responses</b>	<b>Award to M/WBE Vendor?</b>
6	2	0	No

<sup>(1)</sup> The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.